

**CORAL BAY
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
MEETING**

Thursday, January 13, 2011

Coral Bay Recreation Center

7:00 p.m.

3101 South Bay Drive, Margate, Florida

Call to Order

The meeting was called to order at 7:00 p.m. in the Coral Bay Recreation Center.

Attendee Name	Title	Status
Tony Spavento	Chairman	Present
Daniel Dean	Vice Chairman	Present
John Hall	Supervisor	Present
Tina Hagen	Treasurer	Present
Ronald Gallucci	Supervisor	Present

Also in attendance were Michael Pawelczyk - District Counsel, Mark Tomczyk - District Engineer, Rich Hans - GMS, Dennis Baldis - GMS, Julio Padilla - GMS and Terry Glynn - IGM Landscaping.

Pledge of Allegiance

Mr. Spavento led the pledge of allegiance.

2. Organizational Matters

- A. Consideration of Appointment of Supervisor to Fill Unexpired Term of Officer (Seat #4 - 11/2014 - John Hall's Resignation Previously Accepted and Effective 01/2011)**

ACTION:	To appoint Supervisor to fill Vacant Seat #4
RESULT:	John Hall Appointed to Seat #4
MOVER:	Tina Hagen
SECONDER:	Daniel Dean
AYES:	All in favor
Tape time: 0:47	

B. Oath of Office for Newly Appointed Supervisor

Mr. Hans being a notary public of the State of Florida administered the oath of office to Mr. Hall.

C. Election of Officers

ACTION:	Election of Officers
RESULT:	Current slate elected and Mr. Hall elected as Assistant Secretary
MOVER:	Daniel Dean
SECONDER:	Tina Hagen
AYES:	All in favor
Tape time: 3:00	

3. Presentations

There not being any, the next item followed.

4. Audience Comments/Supervisors Responses

There not being any, the next item followed.

5. Staff Reports

A. Attorney - Gate Incident Damages Report

Mr. Pawelczyk indicated the following: An update of gate incidents had been provided to the board and that Service America Enterprise sent a check for \$62.50 and that he will send a letter requesting the other half.

The Bramos-Manfredi complaint had not yet been completed but that it would be filed in the next two weeks.

A small project agreement with First Sign had been prepared and some items need to be finalized before execution.

Mr. Padilla received an email regarding someone who allegedly stepped into a hole in a swale and the matter was turned over to the insurance company and Mr. Hans indicated that it was not a hole but a little bit of a depression in the swale of which the district was unaware.

The engineering agreement was prepared and executed.

Reported research done on property records and found two parcels in the name of Pacific Bay Homes. He suggested that when easement and title work was done for the landscape areas that they be researched at the same time.

B. Engineer

Mr. Tomczyk thanked the board and noted that he was looking forward to working with board and staff.

Mr. Hall expressed a concern about Craven Thompson's pas recordkeeping and questioned if that was in the new contract. Mr. Pawelczyk noted that there are requirements in the contract that they maintain public records and the best way to do that would be to send all final documents to the manager to be scanned.

C. Treasurer

Approval of Check Run Summary, Invoices, Subsequent Check Run Summary and Invoices

ACTION:	Approve check run summary
RESULT:	Check run summary approved
MOVER:	Daniel Dean
SECONDER:	John Hall
AYES:	All in favor
Tape time: 29:14 to 38:40	

Combined Balance Sheet

A copy of the combined balance sheet was enclosed.

D. Field Manager - Consideration of Actions and Proposals from Field Manager's Report

Mr. Baldis reported that the signs were ordered, the flagpoles had been installed, the entranceways were done, a key box with a key for the flag would be installed in the

clubhouse for easy access for staff, and the pool deck at Peninsula Park should be completed shortly.

Mr. Padilla reported on a proposal from Envera for \$700 to install the 911 phones at Peninsula Park and at Fay's Cove. This item put on hold until further information is obtained.

Mr. Baldis reported that the berm by the tot lot was cut for drainage and they are waiting for a cost to put in a concrete gutter. Permits for sidewalk repair should be ready in a week.

Mr. Dean suggested that a survey be done of the trees damaging the sidewalks and streets, that a letter be sent to the property owners and find out from the city about a blanket permit.

E. Manager - Approval of the Minutes of the November 18, 2010 and December 9, 2010 Meetings

ACTION:	Approval of November 18, 2010 Meeting Minutes
RESULT:	November 18, 2010 minutes approved
MOVER:	Daniel Dean
SECONDER:	John Hall
AYES:	Ron Gallucci, Daniel Dean, John Hall
Tape time: 1:22:01 to 1:26:02	

ACTION:	Approval of December 9, 2010 Meeting Minutes
RESULT:	December 9, 2010 meeting minutes approved
MOVER:	Daniel Dean
SECONDER:	Tina Hagen
AYES:	All in favor
Tape time: 1:26:41 to 1:37	

ACTION:	Change format of minutes
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RESULT:	Minutes format changed to similar format as City of Coral Springs
MOVER:	Tina Hagen
SECONDER:	John Hall
AYES:	All in favor
Tape time: 1:37:08	

6. New Business

There not being any, the next item followed.

7. Old Business - Discussion of Roadway Paving

Mr. Tomczyk reported that he received a copy of the evaluation done by Craven Thompson and did a brief review of the KMS website.

Mr. Dean suggested that Mr. Tomczyk review the various proposals and come back with a recommendation on getting the baseline set up and an opinion on the KMS product.

Ms. Hagan suggested that Mr. Tomczyk contact Sam May at the City of Margate to discuss the city's use of Joe Kindler of KMS, and she provided Mr. Tomczyk with the contact information.

Mr. Hall requested a copy of the traffic flow plan and school zone areas for the charter school from the City of Coral Springs.

The meeting adjourned at 9:04 p.m.



Secretary / Assistant Secretary



Chairman / Vice Chairman