Coral Bay

Community Development District

www.coralbaycdd.com

Tony Spavento, Chairman

Daniel Dean, Vice Chairman

John Hall, Assistant Secretary

Tina Hagen, Treasurer

Ronald Gallucci, Assistant Secretary

October 13, 2016

GMS
Governmental
Management Services

Coral Bay
Community Development District

5385 N. Nob Hill Road, Sunrise, Florida 33351
Phone: 954-721-8681 - Fax: 954-721-9202

October 5, 2016

Board of Supervisors
Coral Bay
Community Development District

Dear Board Members:

The regular board meeting of the Board of Supervisors of the **Coral Bay Community Development District** will be held on **October 13, 2016** at **7:00 p.m. at the Coral Bay Recreation Center, 3101 South Bay Drive, Margate, Florida 33063.** Following is the agenda:

1. Roll Call and Pledge of Allegiance
2. Audience Comments/ Supervisors Responses
3. Staff Reports
   A. Attorney - Update on Approval of New Agreement from Margate Police Department for Special Duty Detail
   B. Engineer - Mountable Curving Proposals for Sunset Circle
   C. Treasurer
      1) Approval of Check Run Summary and Invoices
      2) Combined Balance Sheet, Statement of Revenues and Expenditures
   D. Field Manager
      1) Monthly Report
      2) Coral Bay Fall Schedule
      3) Pictures for Consideration of Proposal for Picnic Tables at Peninsula Park
      4) Reports from Diamond Dolphin Aquatic, Inc.
      5) Gate Reports
      6) Discussion of Hurricane Advisory Plan
   E. CDD Manager
      1) Approval of the Minutes of the September 8, 2016 Meeting
      2) Commitment to Obtain and Maintain Insurance Letter – *for informational purposes*
4. New Business - Discussion of Proposal from Broward County Sheriff's Office
5. Old Business
   A. Lighting Plan Update
      1) Direction on Coach Lights
      2) Proposals for Lighting Demonstration
      3) Mock Demonstration Photos
      4) Insurance Renewal Information
   B. Discussion of Thomas Snyder Incidents and Direction
6. Adjournment

The third order of business is staff reports. Enclosed under the attorney's report is a copy of the agreement from the Margate Police Department for special duty detail. Enclosed under the engineer's report are mountable curving proposals for Sunset Circle. Enclosed under the treasurer's report are copies of the check run summary and invoices, the combined balance sheet, and statement of revenues and expenditures. Enclosed under the field manager's report are copies of the monthly report, the Coral Bay fall schedule, pictures for consideration of proposal for picnic tables at Peninsula Park, the monthly reports from Diamond Dolphin Aquatic, Inc., and the hurricane advisory plan. Copies of the gate reports will be provided under separate cover as soon as they become available or presented at the meeting. Enclosed under the manager's report are the minutes from the September 8, 2016 meeting and the commitment to obtain and maintain insurance letter for informational purposes.

The fourth order of business is new business. Enclosed for your review is a proposal from the Broward County Sheriff's Office.

The fifth order of business is old business. Enclosed for your review under the lighting plan update is information regarding direction on coach lights, proposals for lighting demonstration, mock demonstration photos, and insurance renewal information.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. Any other documentation will be provided under separate cover as soon as it is available or presented at the meeting. I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

Rich Hans

Rich Hans

cc: Michael Pawelczyk Jake Ozyman

MARGATE POLICE DEPARTMENT

SPECIAL DUTY DETAIL REQUEST

I, _____, as the authorized representative of _____ do hereby agree and request the following.

1. I understand there shall be a minimum of three (3) hours at FOURTY-TWO DOLLARS, ($42.00) per hour, for law enforcement services rendered by any Margate Police Officer. Any Cancellations made with less than twenty-four (24) hours' notice or upon the arrival of detail Officer will result in a minimum charge of three (3) hours billed per Officer.

   a. SUPERVISOR'S RATES: for instances when detail(s) have four (4) or more officers, is $50.00 per hour.

   b. HOLIDAY/HIGH-DEMAND RATES: (time and one half the normal rate) $63.00 per hour for the following holidays or high-demand days: July 4th, Thanksgiving, Black Friday, Christmas Eve, Christmas, New Year's Eve, and New Year's Day.

   c. LAST MINUTE RATES: Any request under two (2) days of advanced notice is subject to High-Demand Rates.

2. That I, along with my organization, shall be personally responsible to the City of Margate for the payment of any services rendered by a City of Margate Police Officer.

3. The Margate Police Department is not obligated to provide Special Duty Details. The Chief of Police reserves the right to decline a detail request for any reason. Every reasonable effort will be made to fill the detail request, but there is no guarantee it will be filled. Members of the Margate Police Department, who are authorized to work Special Duty Details, do so voluntarily during their off duty hours.

4. It is understood that, notwithstanding the fact that the applicant will reimburse the Margate Police Department for the services rendered, the assigned Officers remain employees of the Margate Police Department. The applicant is restricted to the general assignment of duties to be performed and has no authority over the Officers.

5. By signing this request, the undersigned authorized representative requesting the Special Duty Detail, hereby releases and agrees to hold harmless, The City of Margate, its officers, agents, and employees from any and all liability relating to any acts or omissions concerning the services requested including but not limited to any acts of negligence or negligent omissions by The City of Margate, its officers, agents, and employees.

6. All parties agree that the Margate Police Department may amend the terms and conditions of this agreement with written notice of the changed terms.

Location of Detail:
Date/Time of Detail: Number of Officers:
Is this an open-ended agreement for various future events/occasions?
Brief Description of Officer's Assignment:

BILLING INFORMATION:
BUSINESS NAME:
NAME:
MAILING ADDRESS:
Street Address City State Zip Code
PHONE NUMBERS: EMAIL ADDRESS:

_____ _____
AUTHORIZED REPRESENTATIVE SIGNATURE DATE

_____ _____
OFFICER ACCEPTING REQUEST DATE

_____ _____
CHIEF OF POLICE DATE

ALL-RITE PAVING CONTRACTORS, INC.
PO BOX 667920
Pompano Beach, FL 33066-7920
Contact: Andy Laurella
Phone: Office 954-970-0380 x101 (Cell) 954-410-5243
Fax: 954-970-0686

Keith and Schnars Engineering, Inc.
Jake Ozyman, PE
Director of Engineering
6500 North Andrews Avenue
Ft. Lauderdale, FL 33309

Coral Bay Curb Repair

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100	Layout and Survey	1	LS	LS	$2,500.00
110	Mobilization	1	LS	LS	$5,000.00
120	MOT	1	LS	LS	$2,500.00
130	Demolition	1	LS	LS	$3,500.00
140	Type E Curb	240	LF	$60.00	$14,400
150	Asphalt Patching	1	LS	LS	$2,500.00
160	Sawcut Asphalt	300	LF	$2.50	$750.00
			Total for said Work		$31,150.00

NOTES:
1. Prices quoted are good for 60 days
2. No permit or bond fees are included.
3. Based on K & S Plans dated 07-2016

Coral Bay
Community Development District

Summary of Invoices
October 13, 2016

Fund	Date	Check No.'s		Amount
General	9/13/16	13061-13064	$	5,980.00
General	10/4/16	13065-13066	$	12,600.00
General	10/13/16	13067-13085	$	80,099.87
Payroll	9/12/16	50403-50407	$	922.67
Total Invoices for Approval			$	99,602.54

*** CHECK NOS. 013061-050000
CORAL BAY CDD - GF
BANK A GENERAL FUND - BOA

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/13/16	00074	9/09/16	12583	201609	320-53800-46408		*	2,458.50		
			DEPOSIT-POOL FURNITURE							
						MI-LOR CASUAL, INC.			2,458.50	013061
9/13/16	00074	9/09/16	12584	201609	320-53800-46408		*	2,458.50		
			BALANCE-POOL FURNITURE							
						MI-LOR CASUAL, INC.			2,458.50	013062
9/13/16	00074	9/13/16	12588	201609	320-53800-46408		*	28.00		
			1" ROUND FOOT CAPS							
						MI-LOR CASUAL, INC.			28.00	013063
9/13/16	00142	9/01/16	10575	201609	320-53800-46612		*	1,035.00		
			15% DEPOSIT-ELECTRICAL							
						RC ELECTRICAL SOLUTIONS LLC			1,035.00	013064
10/04/16	00165	9/29/16	543	201610	320-53800-46613		*	6,300.00		
			50% DEPOSIT-LIGHTING							
						GREEN LIGHT ENERGY SYSTEMS, LLC			6,300.00	013065
10/04/16	00165	9/29/16	543-1	201610	320-53800-46613		*	6,300.00		
			50% BALANCE-LIGHTING							
						GREEN LIGHT ENERGY SYSTEMS, LLC			6,300.00	013066
10/13/16	00009	8/31/16	136253	201608	310-51300-31500		*	2,275.20		
			LEGAL FEES THRU 08/31/16							
						BILLING, COCHRAN, LYLES, MAURO &			2,275.20	013067
10/13/16	00117	8/30/16	10512	201608	320-53800-34502		*	866.67		
			AUG 2016 PARKING PATROL							
						CAPITOL SECURITY AND PARKING			866.67	013068
10/13/16	00012	9/02/16	37120102	201608	320-53800-34502		*	680.00		
			POLICE PATROL THRU 8/31							
						CITY OF MARGATE-POLICE DEPARTMENT			680.00	013069
10/13/16	00013	9/21/16	230058-0	201609	320-53800-43100		*	109.79		
			6532 BUENA VISTA DRIVE							
		9/21/16	230060-0	201609	320-53800-43100		*	63.13		
			3135 CAPE CIRCLE							
		9/21/16	230064-0	201609	320-53800-43100		*	72.65		
			3101 S BAY DRIVE							
		9/21/16	239260-0	201609	320-53800-43100		*	12.54		
			3101 N BAY DR FNT							
						CITY OF MARGATE-UTILITIES			258.11	013070

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/13/16	00034	9/11/16	0605787-	201610	320-53800-41000		*	135.25		
			SERVICE THRU 10/20/2016							
						COMCAST			135.25	013071
10/13/16	00017	9/01/16	654160	201610	320-53800-34500		*	8,313.21		
			POOL MTR 10/16-12/16							
						ENVERA SYSTEMS			8,313.21	013072
10/13/16	00019	9/02/16	4711	201609	320-53800-41000		*	65.00		
			3101 S BAY DR, PAYPHONE							
						FIRST AMERICAN TELECOMMUNICATIONS,I			65.00	013073
10/13/16	00086	8/23/16	104383	201608	320-53800-46504		*	93.50		
			FAYS COVE-NO DIVING SIGN							
		9/08/16	104577	201609	320-53800-46504		*	132.00		
			BULK TRASH PICK UP SIGNS							
						FIRST SIGN CORP.			225.50	013074
10/13/16	00166	8/01/16	46	201610	320-53800-46506		*	18,111.97		
			50% DEPOSIT-HOLIDAY LGHTS							
						FLORIDA CDI, LLC			18,111.97	013075
10/13/16	00020	9/23/16	SEPTEMBE	201609	320-53800-43000		*	6,296.20		
			SERVICE THRU 09/23/2016							
						FPL			6,296.20	013076
10/13/16	00001	10/03/16	181	201610	310-51300-34000		*	5,273.75		
			OCT 2016 MANAGEMENT FEES							
		10/03/16	181	201610	310-51300-35100		*	83.33		
			OCT 2016 COMPUTER TIME							
		10/03/16	181	201610	310-51300-35101		*	41.67		
			OCT 2016 WEB COMPLIANCE							
		10/03/16	181	201610	310-51300-51000		*	22.50		
			OCT 2016 OFFICE SUPPLIES							
		10/03/16	181	201610	310-51300-42000		*	27.96		
			OCT 2016 POSTAGE							
		10/03/16	181	201610	310-51300-42500		*	217.70		
			OCT 2016 COPIES							
		10/03/16	182	201610	320-53800-34000		*	1,791.08		
			OCT 2016 FIELD MGMT FEES							
						GMS-SO FLORIDA, LLC			7,457.99	013077
10/13/16	00150	9/13/16	24215	201609	320-53800-46407		*	6,306.28		
			REPLACE 2 PUMPS							
						HALL FOUNTAINS, INC.			6,306.28	013078

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/13/16	00021	9/08/16	07386	201609	320-53800-46409		*	1,950.00		
			TREE REMOVAL							
		9/09/16	07388	201609	320-53800-46409		*	1,300.00		
			INSTALL 4 SEA GRAPE-BERM							
		9/19/16	07402	201609	320-53800-46404		*	680.28		
			REPLACE IRR TIMER							
		9/27/16	07412	201609	320-53800-46409		*	108.00		
			REPLACE PLANTS							
		9/27/16	07413	201609	320-53800-46409		*	950.00		
			INSTALL 20 CLERIODEDRON							
		9/30/16	07397	201609	320-53800-46408		*	364.50		
			SEPT 2016 ADDL MAINTENANC							
		9/30/16	07397	201609	320-53800-46408		*	244.51		
			COST OF SUPPLIES							
		9/30/16	07397	201609	320-53800-46507		*	420.00		
			ELECTRICAL WORK							
		9/30/16	07397	201609	320-53800-46507		*	105.00		
			ELETRIC WORK MATERIALS							
		9/30/16	07397	201609	320-53800-46507		*	210.00		
			ELECTRICAL WORK							
		9/30/16	07397	201609	320-53800-46507		*	165.00		
			ELETRIC WORK MATERIALS							
		10/01/16	07416	201610	320-53800-46202		*	19,322.00		
			OCT 2016 GROUNDS MAINT.							
						INNOVATIVE GROUNDS MANAGEMENT, LLC			25,819.29	013079
10/13/16	00089	9/05/16	0080863	201608	310-51300-31100		*	675.00		
			SERVICE THRU 08/27/2016							
						KEITH AND SCHNARS, P.A.			675.00	013080
10/13/16	00046	8/29/16	DT2696	201608	320-53800-46408		*	96.00		
			PREVENT MAINTENANCE							
		8/29/16	DT2696	201608	320-53800-46408		*	621.00		
			REMOVE/RPLC LIQ LINE DRIR							
						M&S A/C & APPL SERV INC.			717.00	013081
10/13/16	00095	9/22/16	869228	201610	320-53800-41000		*	76.50		
			FAYS COVE, PAYPHONE							
		9/22/16	869228	201610	320-53800-41000		*	76.50		
			PENINSULA PARK, PAYPHONE							
						PACIFIC TELEMANAGMENT SERVICES			153.00	013082
10/13/16	00167	9/13/16	11190357	201610	320-53800-34501		*	98.85		
			ALARM MONITOR 10/16-12/16							
						PROTECTION ONE ALARM MONITORING INC			98.85	013083

*** CHECK NOS. 013061-050000
CORAL BAY CDD - GF
BANK A GENERAL FUND - BOA

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
10/13/16	00043	9/17/16	091716	201609	320-53800-46508			*	250.00		
			REPLACE DAMAGED BOLLARDS								
		9/17/16	091716	201609	320-53800-46508			*	750.00		
			REPLACE DAMAGED BOLLARDS								
		9/17/16	09172016	201609	320-53800-46508			*	500.00		
			PURCHASE 2 BOLLARDS								
							RICHARD NOON CONSTRUCTION, INC.			1,500.00	013084
10/13/16	00027	9/06/16	00290046	201609	310-51300-48000			*	145.35		
			NOTICE OF FY17 MEETINGS								
							SUN-SENTINEL			145.35	013085

TOTAL FOR BANK A 98,679.87

TOTAL FOR REGISTER 98,679.87

CORAL BAY
COMMUNITY DEVELOPMENT DISTRICT
INNOVATIVE GROUNDS MANAGEMENT, LLC
CHECK #13079

CHECK DATE	INVOICE DATE	INV#	YR/MO GL ACCOUNT #	INVOICE DESCRIPTION		AMOUNT
10/13/2016	9/08/16	07386	201609 320-53800-46409	TREE REMOVAL	MAINTENANCE - LANDSCAPE REPLACEMENT	$1,950.00
	9/09/16	07388	201609 320-53800-46409	INSTALL 4 SEA GRAPE-BERM	MAINTENANCE - LANDSCAPE REPLACEMENT	$1,300.00
	9/19/16	07402	201609 320-53800-46404	REPLACE IRR TIMER	MAINTENANCE - IRR REPAIRS	$680.28
	9/27/16	07412	201609 320-53800-46409	REPLACE PLANTS	MAINTENANCE - LANDSCAPE REPLACEMENT	$108.00
	9/27/16	07413	201609 320-53800-46409	INSTALL 20 CLERIODEDRON	MAINTENANCE - LANDSCAPE REPLACEMENT	$950.00
	9/30/16	07397	201609 320-53800-46408	SEPT 2016 ADDL MAINTENANC	MAINTENANCE - PARK/POOL	$364.50
	9/30/16	07397	201609 320-53800-46408	COST OF SUPPLIES	MAINTENANCE - PARK/POOL	$244.51
	9/30/16	07397	201609 320-53800-46507	ELECTRICAL WORK	MAINTENANCE - ELECTRICAL REPAIR/REPLACE	$420.00
	9/30/16	07397	201609 320-53800-46507	ELECTRIC WORK MATERIALS	MAINTENANCE - ELECTRICAL REPAIR/REPLACE	$105.00
	9/30/16	07397	201609 320-53800-46507	ELECTRICAL WORK	MAINTENANCE - ELECTRICAL REPAIR/REPLACE	$210.00
	9/30/16	07397	201609 320-53800-46507	ELETRIC WORK MATERIALS	MAINTENANCE - ELECTRICAL REPAIR/REPLACE	$165.00
	10/01/16	07416	201610 320-53800-46202	OCT 2016 GROUNDS MAINT.	MAINTENANCE - COMMUNITY	$19,322.00
						$25,819.29

001.320.53800.46202	MAINTENANCE - COMMUNITY	$19,322.00
001.320.53800.46404	MAINTENANCE - IRR REPAIRS	$680.28
001.320.53800.46408	MAINTENANCE - PARK/POOL	$609.01
001.320.53800.46409	MAINTENANCE - LANDSCAPE REPLACEMENT	$4,308.00
001.320.53800.46507	MAINTENANCE - ELECTRICAL REPAIR/REPLACE	$900.00
	TOTAL CHECK	$25,819.29

001 CORAL BAY CDD

Employee	Fed. M Dp	State.. Cd M Dp	Chk Cod	Pay Desc	Hours	Rate	Earnings	Fn-Dp	--Account--	Taxes Desc	Taxes Amount	Misc Ded Desc	Misc Ded Amount	Check Amount	Check Number /Date
1	S 1	FL S 1	R	REGPAY	1.00200.0000		200.00	001-310	51300-11000	Fd Tx	.00			184.70	50407
ANTONIO D. SPAVENTO										St TX	.00				9/12/2016
										FICA	15.30				9/08/2016
										CITY	.00				
2	S 2	FL S 2	R	REGPAY	1.00200.0000		200.00	001-310	51300-11000	Fd Tx	.00			184.70	50403
DANIEL WILLIAM DEAN										St TX	.00				9/12/2016
										FICA	15.30				9/08/2016
										CITY	.00				
3	S	FL S	R	REGPAY	1.00200.0000		200.00	001-310	51300-11000	Fd Tx	.83			183.87	50406
JOHN W. HALL III										St TX	.00				9/12/2016
										FICA	15.30				9/08/2016
										CITY	.00				
4	S 1	FL S 1	R	REGPAY	1.00200.0000		200.00	001-310	51300-11000	Fd Tx	.00			184.70	50404
RONALD P. GALLUCCI										St TX	.00				9/12/2016
										FICA	15.30				9/08/2016
										CITY	.00				
5	S 1	FL S 1	R	REGPAY	1.00200.0000		200.00	001-310	51300-11000	Fd Tx	.00			184.70	50405
TINA HAGEN										St TX	.00				9/12/2016
										FICA	15.30				9/08/2016
										CITY	.00				

CORAL BAY
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2016

ASSESSMENTS - TAX COLLECTOR

							$1,224,234.75	$91,994.68	$1,316,229.43
							FY 2016	FY 2016	TOTAL
							.36300.10000	.36300.10000	
							93.01%	6.99%	100.00%
DATE	DESCRIPTION	GROSS AMOUNT	DISCOUNTS/PENALTIES	COMMISSIONS	INTEREST	NET RECEIPTS	O&M Portion	DSF Portion	Total
11/24/2015	11/01/15-11/13/15	$87,822.82	$3,601.57	$842.20	$0.00	$83,379.05	$77,551.47	$5,827.58	$83,379.05
12/8/2015	11/01/15-11/30/15	$978,260.79	$39,132.17	$9,391.29	$0.00	$929,737.33	$864,755.58	$64,981.75	$929,737.33
12/9/2015	12/01/15-12/04/15	$53,089.77	$2,099.19	$509.91	$0.00	$50,480.67	$46,952.45	$3,528.22	$50,480.67
12/22/2015	12/05/15-12/18/15	$68,337.80	$2,604.72	$657.34	$0.00	$65,075.74	$60,527.43	$4,548.31	$65,075.74
1/15/2016	12/19/15-12/31/15	$19,157.32	$581.71	$185.75	$0.00	$18,389.86	$17,104.55	$1,285.31	$18,389.86
1/25/2016	INTEREST	$0.00	$0.00	$0.00	$91.06	$91.06	$91.06	$0.00	$91.06
2/12/2016	01/01/16-01/31/16	$20,411.02	$465.30	$199.46	$0.00	$19,746.26	$18,366.14	$1,380.12	$19,746.26
3/15/2016	02/01/16-02/29/16	$15,427.86	$170.88	$152.57	$0.00	$15,104.41	$14,048.72	$1,055.69	$15,104.41
4/15/2016	03/01/16-03/31/16	$39,555.30	$0.00	$395.55	$0.00	$39,159.75	$36,422.77	$2,736.98	$39,159.75
4/25/2016	INTEREST	$0.00	$0.00	$0.00	$30.86	$30.86	$30.86	$0.00	$30.86
5/13/2016	04/01/16-04/30/16	$7,450.97	($39.60)	$74.91	$0.00	$7,415.66	$6,897.36	$518.30	$7,415.66
6/15/2016	05/01/16-05/31/16	$4,289.11	($128.68)	$44.18	$0.00	$4,373.61	$4,067.93	$305.68	$4,373.61
7/15/2016	06/01/16-06/30/16	$22,443.23	($673.30)	$231.16	$0.00	$22,885.37	$21,285.85	$1,599.52	$22,885.37
7/29/2016	INTEREST	$0.00	$0.00	$0.00	$26.22	$26.22	$26.22	$0.00	$26.22
	TOTAL	$1,316,245.99	$47,813.96	$12,684.32	$148.14	$1,255,895.85	$1,168,128.39	$87,767.46	$1,255,895.85

Assessed on Roll:

	GROSS AMOUNT ASSESSED	PERCENTAGE	ASSESSMENTS COLLECTED	ASSESSMENTS TRANSFERRED	ASSESSMENTS TRANSFERRED	AMOUNT TO BE TFR.
O & M	$1,224,234.75	93.0107%	$1,168,128.39	($1,168,128.39)	($1,168,128.39)	$0.00
2012 DEBT SERVICE	$91,994.68	6.9893%	$87,767.46	($87,767.46)	($87,767.46)	($0.00)
TOTAL	$1,316,229.43	100.00%	$1,255,895.85	($1,255,895.85)	($1,255,895.85)	($0.00)

TRANSFERS TO DEBT SERVICE:

DATE	CHECK #	AMOUNT
12/10/2015	12887	$5,827.58
1/14/2016	12906	$73,058.28
2/11/2016	12926	$1,285.32
3/10/2016	12943	$1,380.11
4/6/2016	12961	$1,055.69
5/12/2016	12979	$3,792.67
8/12/2016	13033	$1,367.81
	TOTAL	$87,767.46
Amount due:		($0.00)

100.00%	Gross Collected
-$16.56	Gross Balance

CORAL BAY

COMMUNITY DEVELOPMENT DISTRICT

COMBINED BALANCE SHEET

September 30, 2016

	Major Funds		Total
	General Fund	Debt Service Fund	Governmental Funds
ASSETS:			
Cash-BOA	$31,734	---	$31,734
Cash-BOA	$5,726	---	$5,726
Investments:			
Investment - BOA Savings	$578,162	---	$578,162
Investment - BOA Savings	$234,052	---	$234,052
Investment - State Board	$33,047	---	$33,047
SERIES 2012 BONDS			
Investment - 2012 Reserve	---	$45,409	$45,409
Investment - 2012 Revenue	---	$19,171	$19,171
Investment - 2012 Interest	---	$1	$1
Investment - 2012 Principal	---	$372	$372
Inventory	$1,814	---	$1,814
Electric Deposits	$218	---	$218
Prepaid Expenses	$17,800	---	$17,800
Total assets	$902,553	$64,953	$967,506
LIABILITIES:			
Accounts Payable	$27,512	---	$27,512
Deposits - Dock	$460	---	$460
Total liabilities	$27,972	$0	$27,972
FUND BALANCES:			
Nonspendable:			
Deposits and prepaid items	$18,018	---	$18,018
Restricted for:			
Debt Service	---	$64,953	$64,953
Assigned to:			
Capital Reserve - Wall Painting [1]	$36,000	---	$36,000
Unassigned	$820,564	---	$820,564
Total fund balances	$874,582	$64,953	$939,534
TOTAL LIABILITIES & FUND BALANCES	$902,553	$64,953	$967,506

[1] Includes FY 2011, FY 2012, FY 2013, FY 2014, 2015, and FY 2016 Prorated Budget amounts.

CORAL BAY

COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2016

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/16	ACTUAL THRU 9/30/16	ACTUAL VARIANCE	PROJECTED BALANCE	FY 2016 TOTAL PROJECTED	PROJECTED VARIANCE
REVENUES:							
Maintenance Assessments - Levy	$1,174,443	$1,174,443	$1,180,813	$6,370	$0	$1,180,813	$6,370
Interest Income	$750	$750	$680	($70)	$0	$680	($70)
Gate Damage Proceeds	$0	$0	$3,990	$3,990	$0	$3,990	$3,990
Miscellaneous Income	$500	$500	$48	($452)	$0	$48	($452)
TOTAL REVENUES	$1,175,693	$1,175,693	$1,185,530	$9,838	$0	$1,185,530	$9,838
EXPENDITURES:							
ADMINISTRATIVE:							
Supervisor's Fees	$13,000	$13,000	$11,800	$1,200	$0	$11,800	$1,200
FICA Expense	$995	$995	$903	$92	$0	$903	$92
Attorney's Fees	$35,000	$35,000	$20,161	$14,839	$2,917	$23,078	$11,922
Engineering Fees	$17,000	$17,000	$6,460	$10,540	$750	$7,210	$9,790
Annual Audit	$3,500	$3,500	$3,500	$0	$0	$3,500	$0
Trustee Fees	$7,218	$7,218	$7,217	$1	$0	$7,217	$1
Management Services	$63,285	$63,285	$63,285	($0)	$0	$63,285	($0)
Computer Time	$1,000	$1,000	$1,000	$0	$0	$1,000	$0
Commissions/Tax Collector	$14,775	$14,775	$14,678	$97	$0	$14,678	$97
Postage and Delivery	$800	$800	$1,040	($240)	$0	$1,040	($240)
Printing and Binding	$2,000	$2,000	$1,427	$573	$0	$1,427	$573
Insurance	$50,000	$50,000	$46,341	$3,659	$0	$46,341	$3,659
Legal Advertising & Other	$1,250	$1,250	$1,406	($156)	$0	$1,406	($156)
Office Supplies	$1,600	$1,600	$288	$1,312	$0	$288	$1,312
Dues, Licenses, Subs	$1,000	$1,000	$1,150	($150)	$0	$1,150	($150)
Website Compliance	$500	$500	$500	($0)	$0	$500	($0)
Bond Interest	$33,097	$33,097	$33,097	($0)	$0	$33,097	($0)
Bond Principal	$139,846	$139,846	$139,846	$0	$0	$139,846	$0
TOTAL ADMINISTRATIVE	$385,866	$385,866	$354,101	$31,765	$3,667	$357,767	$28,098
FIELD:							
Field Management Fees	$21,493	$21,493	$21,493	($0)	$0	$21,493	($0)
Contractual-Security	$158,929	$158,929	$158,929	$0	$0	$158,929	$0
Security Patrols	$30,000	$30,000	$28,022	$1,978	$2,363	$30,385	($385)
Security System Lease	$400	$400	$395	$5	$0	$395	$5
Telephone	$30,132	$30,132	$30,751	($619)	$0	$30,751	($619)
Water & Sewer	$10,500	$10,500	$3,155	$7,345	$0	$3,155	$7,345
Electric	$90,000	$90,000	$79,506	$10,494	$0	$79,506	$10,494
Pest Control	$3,500	$3,500	$1,689	$1,811	$342	$2,031	$1,469
Community Maintenance	$231,868	$231,868	$231,864	$4	$0	$231,864	$4
Other Maintenance	$1,000	$1,000	$0	$1,000	$0	$0	$1,000
Irrigation Pumps Maintenance & Repair	$10,000	$10,000	$4,325	$5,675	$0	$4,325	$5,675
Wall Maintenance & Repair	$2,500	$2,500	$2,950	($450)	$0	$2,950	($450)
Park & Pool Maintenance/Repair	$65,000	$65,000	$49,820	$15,180	$13,925	$63,745	$1,255
Landscape Repairs & Improvement	$55,000	$55,000	$26,711	$28,289	$0	$26,711	$28,289
Lake & Fountain Maintenance/Repair	$15,000	$15,000	$24,067	($9,067)	$0	$24,067	($9,067)
Drainage Maintenance	$20,000	$20,000	$5,489	$14,511	$0	$5,489	$14,511
Road & Sidewalk Maintenance/Repair	$7,000	$7,000	$10,400	($3,400)	$0	$10,400	($3,400)
Sign Maintenance/Repair	$2,500	$2,500	$1,964	$536	$0	$1,964	$536
Pressure Cleaning	$12,200	$12,200	$13,050	($850)	$0	$13,050	($850)
Electrical Repair & Replacement	$22,000	$22,000	$15,716	$6,284	$0	$15,716	$6,284
Holiday Decorations	$37,000	$37,000	$34,424	$2,576	$0	$34,424	$2,576
Gate Repair & Replacement	$24,000	$24,000	$28,451	($4,451)	$0	$28,451	($4,451)
Major Projects	$175,000	$175,000	$54,865	$120,135	$0	$54,865	$120,135
TOTAL FIELD	$1,025,022	$1,025,022	$828,036	$196,986	$16,630	$844,666	$180,356
Capital Reserves							
Wall Repainting	$6,000	$6,000	$6,000	$0	$0	$6,000	$0
TOTAL CAPITAL RESERVES	$6,000	$6,000	$6,000	$0	$0	$6,000	$0
TOTAL EXPENDITURES	$1,416,887	$1,416,887	$1,188,137	$228,751	$20,296	$1,208,433	$208,454
EXCESS REVENUES (EXPENDITURES)	($241,195)		($2,606)			($22,903)	
FUND BALANCE - Beginning	$739,933		$871,188			$871,188	
FUND BALANCE - Ending	$498,738		$868,582			$848,285	

CORAL BAY
COMMUNITY DEVELOPMENT DISTRICT
Schedule of Major Projects
FY 2016

Project Description	Budgeted/Approved	ACTUALS THRU 9/30/16	PROJECTED BALANCE	TOTAL PROJECTED at 9/30/2016
Lighting Design [1]	$24,400	$12,200	$0	$12,200
Lake Bank/Shoreline Restoration	$16,488	$16,488	$0	$16,488
Pool Heater [2]	$6,860	$6,860	$0	$6,860
Park/Pool Paver Reset	$3,868	$3,868	$0	$3,868
Roadway Repairs	$2,283	$2,283	$0	$2,283
Irrigation Upgrade [3]	$74,390	$13,167	$0	$13,167
Perimeter Wall/Other Areas Painting [4]	$0	$0	$0	$0
Tennis Courts Lighting [4]	$0	$0	$0	$0
Undesignated Projects	$46,712	$0	$0	$0
	$175,000	**$54,865**	**$0**	**$54,865**

[1] Balance of contract is $12,200. There is a possible additional cost of $10,600 for additional work that may be required, but must be approved by the board. It is not presently anticipated by the Field Manager that the design will be completed before year end, therefore it has been added to the FY 2017 Budget.

[2] Project has been put on hold. Total Spent to date is $7,860 ($1,000 during FY 2015) If the board decides to start project, the projected costs are as follows:

Pro Power Electrical Services	$14,500.00
2nd Panel from FPL	$15,000.00
Pool Heaters (3)	$17,500.00
Engineering Fees	$4,300.00
Contingency (5%)	$2,565.00
	$53,865.00

[3] Total projected cost is $74,389.96. The balance of the project will be completed during FY 2017.

[4] The deposit for this Project was processed on October 4, 2016 and will be reflected in FY 2017.

CORAL BAY GENERAL FUND FORECAST COMMENTS

For The Period Ending September 30, 2016

REVENUES	PROJECTION METHOD	COMMENTS
Maintenance Assessments - Levy	Budget to Actual	100% Collected
Miscellaneous Income	Anticipated	Vending Machine Income
Gate Damage Proceeds	Anticipated	No Comments
Interest Income	Current Interest Earnings	Based on current interest rates

ADMINISTRATIVE:		
Supervisor's Fees	Budget to Actual	12 monthly meetings.
FICA Expense	Actual Spent	Based on all supervisors attending all scheduled meetings. Using 7.65% of gross salaries.
Attorney's Fees	Budget to Actual	Invoice for September has not been received.
Engineering Fees	Budget to Actual	No Comments
Field Management Services	Straight Line Budget	No Comments
Annual Audit	Based on Contracts	Engagement Letter for FY 2015 is $3500
Trustee Fees	Actual Spent	Series 2004 and Series 2012 are paid.
Management Services	Based on Contracts	No Comments
Property Appraiser	Budget to Actual	$2 per lot and 1% commissions for gross assessment roll.
Postage and Delivery	Budget to Actual	No Comments
Insurance	Actual Spent	No Comments
Printing and Binding	Budget to Actual	No Comments
Legal, Advertising & Other	Budget to Actual	No Comments
Office Supplies	Budget to Actual	No Comments
Dues, Licenses, Subs	Budget to Actual	Used for DCA & Pool Permits.
Bond Interest	Budget to Actual	Paid: Due date 5/1/2016
Bond Principal	Budget to Actual	Paid: Due Date 5/1/2016

FIELD:		
Contractual-Security	Based on Contracts	Quarterly Pool Monitoring $8313.21 per Quarter. Monthly Gate Monitoring $10,473.00.
Security Patrols	Budget to Actual	Parking Patrol $800 per month and City Police Detail ($31/Hour @ 40 Hours per month) -September not received
Security System Lease	Based on Contracts	1st, 2nd, 3rd, and 4th Quarter Monitoring Paid.
Telephone	Actual Spent Averaged	Includes current At&t bill, Comcast DSL, and 3 Payphones.
Electric	Highest Cost	No Comments
Water & Sewer	Highest Cost	No Comments
Pest Control	Budget to Actual	No Comments
Community Maintenance	Actual Contract	Landscape Maintenance/Tree Trimming/Mulch
Other Maintenance	Straight Line Budget	No Comments
Irrigation Pumps Maintenance & Repair	Straight Line Budget	No Comments
Wall Maintenance & Repair	Straight Line Budget	No Comments
Lake & Fountain Maintenance/Repair	Straight Line Budget	No Comments
Park & Pool Maintenance/Repair	Straight Line Budget	Bathroom renovation ($12,000) and September pool maintenance ($1,925) included in projection.
Landscape Repairs & Improvement	Budget to Actual	No Comments
Drainage Maintenance	Straight Line Budget	No Comments
Road & Sidewalk Maintenance/Repair	Straight Line Budget	No Comments
Sign Maintenance/Repair	Straight Line Budget	No Comments
Pressure Cleaning	Straight Line Budget	No Comments
Electrical Repair & Replacement	Straight Line Budget	No Comments
Gate Repair & Replacement	Straight Line Budget	No Comments
Holiday Decorations	Actual Contract	No Comments
Major Projects		
Lighting Design	Projection from Field Manager	Balance of project will not be completed prior to year end, added to FY17 budget.
Lake Bank/Shoreline Restoration	Completed	No Comments
Pool Heater	Project put on Hold	Project put on hold.
Park/Pool Paver Reset	Completed	No Comments
Roadway Repairs	Completed	No Comments
Irrigation Upgrade	Projection from Field Manager	Total projected cost is $74,389.96. The balance of the project will be completed during FY 2017.
Perimeter Wall/Other Areas Painting	Projection from Field Manager	Project will commence once irrigation upgrades are completed and rainy season complete.
Tennis Courts Lighting	Board Presentation-9/8/16	Deposit issued on 10/4/16 and will be reflected in FY 2017.

CORAL BAY

COMMUNITY DEVELOPMENT DISTRICT

SERIES 2012 DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2016

	ADOPTED BUDGET	PRORATED THRU 9/30/16	ACTUAL THRU 9/30/16	VARIANCE
REVENUES:				
Special Assessments - A Bonds	$89,138	$89,138	$87,767	($1,370)
Interest Income	$0	$0	$229	$229
TOTAL REVENUES	$89,138	$89,138	$87,997	($1,141)
EXPENDITURES:				
Series 2012				
Interest - 11/01	$21,450	$21,450	$20,213	$1,238
Interest - 5/01	$21,450	$21,450	$20,213	$1,238
Principal - 5/01	$45,000	$45,000	$50,000	($5,000)
TOTAL EXPENDITURES	$87,900	$87,900	$90,425	($2,525)
EXCESS REVENUES (EXPENDITURES)	$1,238		($2,428)	
FUND BALANCE - Beginning	$21,702		$67,381	
FUND BALANCE - Ending	$22,940		$64,953	

CORAL BAY
COMMUNITY DEVELOPMENT DISTRICT
Long Term Debt Report
FY 2016

Series 2004, Special Assessment Bonds		
Interest Rate;	4.34%	
Maturity Date:	5/1/2020	
Reserve Fund Requirement:	None	
Bonds outstanding - 9/30/2015		$762,613.80
Less:	May 1, 2016 (Mandatory)	($139,845.81)
Current Bonds Outstanding		$622,767.99

Series 2012, Special Assessment Bonds		
Interest Rate;	5.50%	
Maturity Date:	5/1/2026	
Reserve Fund Requirement:	$45,637.50	
Bonds outstanding - 9/30/2015		$735,000.00
Less:	May 1, 2016 (Mandatory)	($50,000.00)
Current Bonds Outstanding		$685,000.00

Total Current Bonds Outstanding	$1,307,767.99

Coral Bay
Community Development District

General Fund
Statement of Revenues and Expenditures (Month by Month)
FY 2016

	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEP 2016	TOTAL
Revenues													
Maintenance Assessments - Levy	$0	$78,394	$982,794	$17,381	$18,566	$14,201	$36,849	$6,972	$4,112	$21,543	$0	$0	$1,180,813
Miscellaneous Income	$0	$0	$0	$26	$0	$0	$11	$0	$0	$0	$10	$0	$48
Gate Damage Proceeds	$0	$375	$100	$500	$425	$375	$125	$0	$125	$125	$500	$1,340	$3,990
Interest Income	$43	$30	$63	$76	$64	$68	$70	$59	$56	$57	$58	$35	$680
Total Revenues	$43	$78,799	$982,957	$17,984	$19,054	$14,644	$37,055	$7,031	$4,294	$21,726	$569	$1,375	$1,185,530
ADMINISTRATIVE:													
Supervisor's Fees	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$800	$1,000	$11,800
FICA Expense	$77	$77	$77	$77	$77	$77	$77	$77	$77	$77	$61	$77	$903
Attorney's Fees	$1,610	$1,173	$1,680	$1,890	$1,488	$1,419	$2,870	$1,453	$2,065	$2,238	$2,275	$0	$20,161
Engineering Fees	$1,125	$375	$438	$500	$438	$250	$375	$525	$660	$1,100	$675	$0	$6,460
Annual Audit	$0	$0	$0	$3,500	$0	$0	$0	$0	$0	$0	$0	$0	$3,500
Trustee Fees	$3,717	$0	$0	$0	$0	$3,500	$0	$0	$0	$0	$0	$0	$7,217
Management Services	$5,274	$5,274	$5,274	$5,274	$5,274	$5,274	$5,274	$5,274	$5,274	$5,274	$5,274	$5,274	$63,285
Computer Time	$83	$83	$83	$83	$83	$83	$83	$83	$83	$83	$83	$83	$1,000
Commissions/Tax Collector	$0	$2,836	$10,559	$186	$199	$153	$396	$75	$44	$231	$0	$0	$14,678
Postage and Delivery	$168	$61	$216	$86	$85	$37	$17	$20	$9	$16	$34	$292	$1,040
Printing and Binding	$103	$83	$91	$71	$101	$48	$93	$199	$125	$136	$176	$201	$1,427
Insurance	$17,648	$0	($6,383)	$11,490	$0	($3)	$12,098	$0	$11,490	$0	$0	$0	$46,341
Legal Advertising & Other	$63	$53	$63	$89	$72	$56	$66	$165	$389	$57	$128	$207	$1,406
Office Supplies	$25	$31	$25	$25	$23	$23	$20	$23	$23	$23	$25	$25	$288
Dues, Licenses, Subs	$175	$0	$0	$0	$0	$0	$0	$975	$0	$0	$0	$0	$1,150
Website Compliance	$42	$42	$42	$42	$42	$42	$42	$42	$42	$42	$42	$42	$500
Bond Interest	$0	$0	$0	$0	$0	$0	$33,097	$0	$0	$0	$0	$0	$33,097
Bond Principal	$0	$0	$0	$0	$0	$0	$139,846	$0	$0	$0	$0	$0	$139,846
Total Administrative	$31,109	$11,087	$13,163	$24,312	$8,880	$11,957	$195,353	$9,911	$21,279	$10,276	$9,572	$7,200	$354,101

Coral Bay
Community Development District

General Fund
Statement of Revenues and Expenditures (Month by Month)
FY 2016

	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEP 2016	TOTAL
FIELD:													
Field Management Fees	$1,791	$1,791	$1,791	$1,791	$1,791	$1,791	$1,791	$1,791	$1,791	$1,791	$1,791	$1,791	$21,493
Contractual-Security	$18,786	$10,473	$10,473	$18,786	$10,473	$10,473	$18,786	$10,473	$10,473	$18,786	$10,473	$10,473	$158,929
Security Patrols	$2,499	$3,523	$816	$2,843	$2,363	$2,771	$2,635	$2,993	$2,244	$2,975	$2,363	$0	$28,022
Security System Lease	$99	$0	$0	$99	$0	$0	$99	$0	$0	$99	$0	$0	$395
Telephone	$2,531	$2,532	$2,699	$2,574	$2,575	$2,576	$2,474	$2,641	$2,616	$2,463	$2,453	$2,618	$30,751
Water & Sewer	$124	$197	$148	$206	$228	$242	$233	$427	$404	$275	$414	$258	$3,155
Electric	$6,675	$6,864	$7,155	$6,727	$6,265	$6,528	$6,509	$6,703	$6,551	$6,648	$6,584	$6,296	$79,506
Pest Control	$86	$296	$631	$296	$0	$0	$296	$86	$0	$0	$0	$0	$1,689
Community Maintenance	$19,322	$19,322	$19,322	$19,322	$19,322	$19,322	$19,322	$19,322	$19,322	$19,322	$19,322	$19,322	$231,864
Other Maintenance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Irrigation Pumps Maintenance & Repair	$1,190	$0	$0	$0	$388	$0	$0	$0	$316	$0	$1,750	$680	$4,325
Landscape Repairs & Improvement	$250	$3,935	$13,095	$1,905	$1,412	$0	$0	$907	$0	$0	$900	$4,308	$26,711
Wall Maintenance & Repair	$350	$2,600	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,950
Park & Pool Maintenance/Repair	$5,380	$2,869	$2,761	$2,695	$2,321	$6,623	$5,123	$3,949	$5,183	$2,623	$4,738	$5,554	$49,820
Lake & Fountain Maintenance/Repair	$1,295	$1,903	$1,515	$1,495	$1,828	$1,295	$1,515	$1,295	$1,515	$1,295	$1,515	$7,601	$24,067
Drainage Maintenance	$500	$0	$0	$0	$4,989	$0	$0	$0	$0	$0	$0	$0	$5,489
Road & Sidewalk Maintenance/Repair	$0	$0	$497	$1,120	$1,558	$0	$0	$6,900	$325	$0	$0	$0	$10,400
Sign Maintenance/Repair	$10	$0	$418	$0	$0	$0	$0	$435	$612	$264	$94	$132	$1,964
Pressure Cleaning	$12,900	$0	$150	$0	$0	$0	$0	$0	$0	$0	$0	$0	$13,050
Electrical Repair & Replacement	$9,990	$435	$701	$605	$1,000	$0	$0	$410	$1,245	$0	$430	$900	$15,716
Holiday Decorations	$18,112	$0	$16,312	$0	$0	$0	$0	$0	$0	$0	$0	$0	$34,424
Gate Repair & Replacement	$4,352	$2,051	$1,601	$1,714	$1,871	$1,601	$5,761	$1,601	$1,601	$1,601	$1,601	$3,101	$28,451
Major Projects	$12,700	$15,488	$813	$5,084	$3,327	$1,313	$0	$2,975	$0	$0	$12,132	$1,035	$54,865
Total Field Expenditures	$118,941	$74,278	$80,896	$67,262	$61,710	$54,534	$64,541	$62,906	$54,197	$58,141	$66,560	$64,069	$828,036
Capital Reserves													
Road Resurfacing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Wall Repainting	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$6,000
Total Capital Reserve	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$6,000
Subtotal Operating Expenditures	$150,550	$85,865	$94,559	$92,074	$71,091	$66,991	$260,395	$73,317	$75,976	$68,917	$76,632	$71,770	$1,188,137
Other Sources and Uses													
Interfund Transfer In	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Excess Revenues (Expenditures)	($150,507)	($7,066)	$888,398	($74,090)	($52,036)	($52,346)	($223,339)	($66,286)	($71,683)	($47,191)	($76,064)	($70,395)	($2,606)

CORAL BAY

COMMUNITY DEVELOPMENT DISTRICT

CAPITAL RESERVE SCHEDULE

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	9/30/2016 TOTAL
Wall Repainting	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	**$36,000.00**

CORAL BAY CDD

Field Manager Report

Thursday, October 13, 2016

Item #	*Meeting Date Assigned*	*Item*	*Comments*
		Updates	
1	Jun-16	Lake and Wetland Agreement	First treatment week of 10/17
2	Sep-16	Fall Schedule 2016	Progress report in Agenda Package
3	Feb-16	FY2016 Capital Projects Irrigation Pump Replacement	In progress: Update will be provided at board meeting
4	Aug-16	Clubhouse Restroom Renovations/Repairs	In Progress: Update will be provided at Board Meeting
5	Sep-16	Tennis Court Lights	In Progress: Update will be provided at Board Meeting
6	Sep-16	Peninsula Park Tables	Location Pictures in Agenda Package
7	Oct-16	Lake and Canals Easement Information	Update will be provided at Board Meeting
8	Aug-16	Pool Furniture	Ordered: Update will be provided at Board Meeting
9	Oct-16	Massey Pest Control Agreement	First treatment week of 10/10

CORAL BAY CDD FALL SCHEDULE 2016

VENDOR	START DATE	TASK	COMPLETION DATE	REMOVAL	OUTCOME
CDI	Wed 31-AUG	CDI Location Inspection	Wed 31-AUG		Completed
RC	Wed 7-SEP	Rick Electric (RE) Inspection with CDI	Wed 7-SEP		Completed
RC	Wed 14-SEP	RE-Repairs and GFIs	Tue 20-SEP		Completed
IGM	**Mon 17-OCT**	IGM-Prune Trees in Entrances & Medians **(CDI Areas)**	**Sat 22-OCT**		
IGM	**Mon 17-OCT**	IGM-Clean & Trim Medjool Palms **(CDI AREAS)**	**Sat 22-OCT**		
IGM	**Mon 17-OCT**	**IGM-Trim hedges in Entrances and Median (CDI AREAS)**	**Sat 22-OCT**		
IGM	**Mon 3-OCT**	IGM-Tree Pruning**/Trimming**	**Sat 22-OCT**		
PC	Wed 14-SEP	PC-Pressure Cleaning: Enter into Contract	Wed 21-SEP		Completed
PC	**Mon 24-OCT**	PC-Pressure Cleaning	Fri 21-NOV		
CDI	**Mon 3-OCT**	CDI-Confirmation of working GFIs and Electricity	**Wed 5-OCT**		Completed
CDI	**Mon 3-OCT**	CDI-Approved Monument/Palm-Tree Trunk Installation			Completed
CDI	**Wed 26-OCT**	CDI-Lights in Entrances and all other areas	**Mon 31-OCT**	Sat 14-JAN	
IGM	**Mon 7-NOV**	Trim hedges in Entrances and Median **(Not CDI)**	Fri 11-NOV		
CDI	**Tue 1-NOV**	CDI-Lights On	Mon 9-JAN	Sat 14-JAN	
IGM	**Mon 7-NOV**	IGM-Mulch	Fri 18-NOV		
IGM	**Mon 14-NOV**	IGM-Annuals	Fri 18-NOV		
CDI	**Mon 21-NOV**	CDI-Install & Test Icicles, Snowflakes, and Gift Boxes	Tue 22-NOV	Sat 14-JAN	
CDI	**Thu 1-Dec**	CDI-Turn "ON" Icicles, Snowflakes, and Gift Boxes	Thu 1-Dec	Sat 14-JAN	
CDI	**Mon 9-JAN**	CDI-Turn "OFF" ALL DECORATIONS	Mon 9-JAN	Sat 14-JAN	

IGM NOTE: ****Mow NOV 19TH **Mow DEC. 20TH *** All Trimming to be done before October 31st***
*******Add Porter Schedule for the Holidays ***** Add growth regulator to Landscape with lighting***

THANKSGIVING THURSDAY NOVEMBER 24TH
CHRISTMAS EVE - SATURDAY DECEMBER 24TH
NEW YEARS EVE - SATURDAY DECEMBER 31ST

Revised 10/3/16

DIRECT: 715.359.3121 | MAIN: 800.388.8728
MAILING: PO BOX 1520 | WAUSAU, WI 54402-1520
SHIPPING: 9001 BUSINESS HWY 51 | ROTHSCHILD, WI 54474

WAUSAU MADE

Quote

Julio
Government Mngmt Services
5835 N. Nob Hill Rd.
Sunrise, FL 3351

Date: 8/23/16
Phone: 954-721-8681
Fax:
jpadilla@gmssf.com

Project: Coral Bay CDD
3101 N. Bay Dr.
Margate, FL 33063

IN COMPLIANCE WITH YOUR REQUEST FOR A PRICE QUOTATION ON SITE FURNISHINGS SUPPLIED BY WAUSAU TILE, WE SUMBIT THE FOLLOWING:

QTY	PRODUCT	DESCRIPTION	UNIT PRICE	EXTENSION
6	TF3125	Rd. concrete table 4 seater 66" x 30" 1,100 lbs. Color: std. colors and finish	$996.00	$5,976.00

Total weight: 6,600 lbs.

QUOTATION IN EFFECT FOR 30 DAYS FROM ISSUE DATE UNLESS OTHERWISE NOTED:
WE QUOTE YOU AS ABOVE F.O.B.: 33063
SHIPMENT CAN BE MADE IN: 6 weeks
Terms: 30% depsoit balance net 30 with credit approval

SUBTOTAL :	$5,976.00
FREIGHT :	$1,012.00
SALES TAX :	tax exempt
TOTAL :	$6,988.00

TERMS & CONDITIONS:

1. Wausau Tile's standard purchase and warranty terms apply as stated under Terms of Sale on our website.
2. This is a materials only bid valid for 30 days from date of bid. Prices are based on square footage or units as listed above, and subject to change if there are any increases or decreases of quantities to the project.
3. 30% down payment is required on all custom or modified products prior to start of production.
4. Field measurements, specifications, and quantity confirmations are responsibility of customer.
5. Freight rates are based on today's rates and are valid for 30 days from bid. Delivery is for one location only unless noted in bid
6. Customer will be notified when product is ready for delivery. Storage charges apply if customer delays shipment more than 30 days after notice.
7. All cancelled/ return orders must receive prior approval from a sales representative.
8. Both installation and assembly are the responsibility of the customer or its consignee
9. Materials must be unloaded within 2 hours of arrival or customer will be charged for hold-over at the rate of $100/hour.
10. Sales or use tax is customer's responsibility and due as part of the payment to Wausau Tile before shipping occurs unless a properly executed tax exempt certificate is provided to Wausau Tile. Deliver the tax exempt certificate by fax to: 715-355-4627 or provide an original by mail if required by state law.

1· Federal Contracting Compliance and CA Transparency in Supply Chains Act are available on Wausau Tile's website.

PURCHASING CONDITIONS:

1. The purchase order and payment should be made out to Wausau Tile
2. To expedite shipment, please include an address for billing and address for delivery.

Approved by:

SITE FURNISHINGS DIV OF WAUSAU TILE

Keith Beck

PLEASE APPROVE AND RETURN DATE

Keith Beck email: kprecast@msn.com
Ph: 816-816-8070 Fax: 863-816-8180
9615 Hancock Road Lakeland, FL 33810

Video Central Lite: Coral Bay Peninsula Park

File Connection View Live Video Audio Database Help

Video Central Lite: Coral Bay Peninsula Park

File Connection View Live Video Audio Database Help

Diamond Dolphin Aquatic Co.

"Let Us Find The Gem In Your Lake"

Headquarters
465 NW 47th Court
Ft. Lauderdale, FL 33309
Telephone (954) 776-8212
Fax (954) 776-8212

SERVICE REPORT

Customer Coral Bay **Date** 9/16/16
Biologist Keith **Time In** 10:05 **Time Out** 12:30

TREATMENT:

Aquatic Vegetation Treated

Location	Algae	Grasses	Underwater	Floating	Terrestrial	Irrigation Restrictions
Lake	x		x			None

ADDITIONAL SERVICES:

Location	Fish Stocking	Aquascaping	Water Sample	Fountain Services

COMMENTS: We treated for hydrilla and algae. minor trash picked up. Hot temps + rain is washing out treatments.

Marilyn

CUSTOMER SIGNATURE

Diamond Dolphin Aquatic Co.
"Let Us Find The Gem In Your Lake"

Headquarters
465 NW 47th Court
Ft. Lauderdale, FL 33309
Telephone (954) 776-8212
Fax (954) 776-8212

SERVICE REPORT

Customer Gran Bay **Date** 9/23/16
Biologist Keith **Time In** 1:10 **Time Out** 3:05

TREATMENT:

Aquatic Vegetation Treated

Location	Algae	Grasses	Underwater	Floating	Terrestrial	Irrigation Restrictions
S. Canal	x		x			none

ADDITIONAL SERVICES:

Location	Fish Stocking	Aquascaping	Water Sample	Fountain Services

COMMENTS: We treated for duckweed, algae + growth. lots of grass clippings from Toscana Landscapers blowing clippings in Canal.

Thank you
Keith

CUSTOMER SIGNATURE

Diamond Dolphin Aquatic Co.
"Let Us Find The Gem In Your Lake"

Headquarters
465 NW 47th Court
Ft. Lauderdale, FL 33309
Telephone (954) 776-8212
Fax (954) 776-8212

SERVICE REPORT

Customer Coral Bay **Date** 9/8/16
Biologist Keith **Time In** 9:25 **Time Out** 11:10

TREATMENT:

Aquatic Vegetation Treated

Location	Algae	Grasses	Underwater	Floating	Terrestrial	Irrigation Restrictions
North Canal	x		x			none
South Canal	x		x			"

water temp: - 95°F
pH - 6.8

ADDITIONAL SERVICES:

Location	Fish Stocking	Aquascaping	Water Sample	Fountain Services

COMMENTS: We treated for algae + growth. Water levels up from rains + runoff. Tapegrass not responding to last treatment, due to heavy rains.

[signature]

CUSTOMER SIGNATURE

Hurricane Advisory Plan

TROPICAL STORM WATCH
An announcement that tropical storm conditions (sustained winds of 39 to 73 mph) are *possible* within the specified coastal area within 48 hours.

☐ **TROPICAL STORM WARNING**
An announcement that tropical storm conditions (sustained winds of 39 to 73 mph) are ***expected*** somewhere within the specified coastal area within 36 hours.

☐ **HURRICANE WATCH**
An announcement that hurricane conditions (sustained winds of 74 mph or higher) are *possible* within the specified coastal area. Because hurricane preparedness activities become difficult once winds reach tropical storm force, the hurricane watch is issued 48 hours in advance of the anticipated onset of tropical-storm-force winds.

All personnel should begin regular checks at http://www.nhc.noaa.gov/

- Adam Gardner from Broward County Water Management Division will be contacted at Mobile [redacted] to confirm if water is being drained.

- Terry from IGM will be contacted at Mobile [redacted] to do the following:
  - Safety drive through of Landscaping
  - Anchor objects that could become projectiles in high winds

- Troy from East River Pools will be contacted at Mobile [redacted] to do the following:
  - Stop all the pool pumps

☐ **HURRICANE WARNING**
An announcement that hurricane conditions (sustained winds of 74 mph or higher) are ***expected*** somewhere within the specified coastal area. Because hurricane preparedness activities become difficult once winds reach tropical storm force, the hurricane warning is issued 36 hours in advance of the anticipated onset of tropical-storm-force winds.

36 hours

Contact Terry from IGM at Mobile [redacted] to do the following:
- Hurricane Shutters go up
- Remove and store all gates arm barriers from 30th Street and South and North Bay Drive
- Open up and tighten down all swing gates at 30th Street
- Secure and remove furniture for storage from Clubhouse, Peninsula Park, and Fay's Cove
- Place Pool Lift in conference room
- Empty all trash receptacles and store covers from Clubhouse, Peninsula Park, Fay's Cove, Tote Lot, and North Bay Drive Park
- Shut down fountains
- Take down banners and American flags
- Straighten and secure any trees or shrubs to reduce damage
- Clear Drains and Remove all debris

Envera will be contacted to place the gate barrier arms back and restore security access once we can resume normal activity in the community.

Hurricane Advisory Plan

POST HURRICANE

- IGM will assess property needs within four hours after an all clear has been announced
- Troy from East River Pools will be onsite to access pools within 24 hours after an all clear
- Contact Florida League of Cities via Trackdown to report insured property damage & contact FEMA

Day 1

- Remove debris from entrances and roads to provide access for emergency vehicles
- Clear drains from surface

Drainage cleanup on clog drains post hurricane

In the 2-5 days after storm

- Straighten and /or upright any trees or shrubs down/leaning due to storm
- IGM will have swings gates at 30th Street ready for Envera to have them functional.
- Fence North Bay Park area as needed per assessment

Have electrician check and repair CDD areas post hurricane once we have electricity and an all clear has been given. (Will be obtaining more information)

After All emergency issues resolved.

- Replace American Flags
- Remove hurricane shutters

CONTACT INFORMATION

GMS	(O) (954) 721-8681	**IGM**	(O) (954) 970-0015
Julio Padilla	(M) (786) 352-1110	Terry Glynn	(M) [redacted]
Dennis Baldis	(M) (954) 520-0515	Pete Hacker	(M) [redacted]
Rich Hans	[redacted]	Bruce Drang	(M) [redacted]
		Heather Pacelko	(M) [redacted]

Broward County Water		**Envera**	(D) (941) 556-0732
Adam Gardner	(M) [redacted]		(L) (954) 342-1877 Option 4
Operations Manager	(O) (954) 831-0754		(VMS) (954) 773-9016
		Tori Piltz	(O) (941) 556-7059 Central Station Mgr.
			(M) [redacted]
South Florida Water Management District		Brian Holliday	(O) (941) 556-0738 Service Manager
SFWMD	(O) (561) 686-8800		(M) [redacted]
(Florida Only)	1-800-432-2045	Tracey Ryan	(O) (561) 910-3985 Implementations
			(M) [redacted]
		Ty Creason	(O) (941) 556-0734 Service Coordinator
		Nathan Charette	(O) (941) 556-0738 VP of Operations
			(M) [redacted]

Hurricane Advisory Plan

East River Pools

Troy (M) [redacted]

Florida League of Cities

www.floridaleagueofcities.com

Jim McGinn (e) JMcGinn@flcities.com

Tina Brown (e) tbrown@flcities.com

Tony Scott (e) tscott@synergyid.com

(Synergy ID, LLC) (i) www.synergyid.com

(i) www.simplicityfl.com

NDS (i) www.ndsrecovery.com

R/C Electrical Solutions

Rick Cuadra (M) [redacted]

(O) (954) 478-4830

Property Damage (D) (855) 364-8567

(855) FMIT-LOS

Account Executive (M) (407) 616-226

FMIT Property (O) (800) 756-3042

Claims Numbers (X) (Option) 3

(F) (407) 425-9378

Tony Scott (T) (888) 852-4485

FMIT Alert Coordinator (M) (337) 296-7837

(F) (866) 842-2674

FEMA

Online Registration Technical Assistance (T) (800) 621-3362 or (800) 621-FEMA

(T) (800) 745-0243

(i) www.fema.gov

Mail Federal Emergency Management Agency

P.O. Box 10055

Hyattsville, MD 20782-8055

FP&L

Storm Power Outages (First) (800) 468-8243

John Daniel (Second) [redacted]

(e) john_daniel@fpl.com

Storm Restoration Period Assistance (T) (800) 770-5568

(X) (Option) 1

Marsha Walsh - Account Specialist (O) (561) 640-2158

(e) marsha.walsh@fpl.com

Julie Ward - Backup Account Specialist (O) (561) 640 2555

(e) juliet.ward@fpl.com

Jocelyn Wright - Customer Manager (M) (561) 212-1516

(e) jocelyn_wright@fpl.com

Hurricane Advisory Plan

AT&T

AT&T Repair	(D) (877) 737-2478 or (888) 757-650
Quick Dial	611
	(i) http://repair.att.com/repair/land

AT&T Business

Business	(M) (888) 944-0447
Internet Service	(D) (877) 937-5288

Comcast	(T) (800) 934-6489 or (800) XFINITY
Business Class	(T) (800) 391-3000
	(i) https://businessclass.comcast.ne

BOARD SUPERVISORS

Tony Spavento, **Chairman**	(H) [redacted]
	(M) (954) 234-0809
	(e) [redacted] TSpav Coralba
Daniel Dean, **Vice Chairman**	(H) [redacted]
	(M) (954) 261-4249
	(e) [redacted] ddea Coralbay
Tina Hagen, **Treasurer**	(H) [redacted]
	(M) (954) 629-9223
	(e) [redacted] thagen Coralbay
John Hall, **Assistant Secretary**	(H) [redacted]
	(W) [redacted]
	(M) [redacted] 954-975-
	(e) [redacted]
Ronald Gallucci, **Assistant Secretary**	(H) (954) 971-4468
	(e) [redacted] rgallu Coralbay ch

CORAL BAY
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING

Thursday, September 8, 2016 7:00 p.m.	Coral Bay Recreation Center 3101 South Bay Drive, Margate, Florida

Call to Order

The meeting was called to order at 7:00 p.m. in the Coral Bay Recreation Center.

Attendee Name	Title	Status
Tony Spavento	Chairman	Present
Daniel Dean	Vice Chairman	Present
John Hall	Supervisor	Present
Tina Hagen	Treasurer	Present
Ronald Gallucci	Supervisor	Present

Also in attendance were Scott Cochran (District Counsel), Dennis Baldis (GMS), James McGinn (Florida Municipal Insurance Trust), Amalin Guarino (City of Margate Police Department), and residents Al Kapalka, Claudia Merlos, and Nzigia Nkurlo..

Pledge of Allegiance

Mr. Spavento led the pledge of allegiance.

Presentations

Consideration of Renewal Quote from the Florida Municipal Insurance Trust

Mr. McGinn presented the Florida Municipal Insurance Trust renewal that will be effective October 1, 2016 for general liability, D&O, auto liability, property, workers comp, and legal fees (public officials/treasure bond fees billed through FMIT by another insurance company which is included in the not to exceed amount approved by the board)

ACTION:	Approve quote from Florida Municipal Insurance Trust
RESULT:	Quote from Florida Municipal Insurance Trust premium in an amount not to exceed $47,350 was approved

MOVER:	John Hall
SECONDER:	Tina Hagen
AYES:	All in favor
Tape time: 16:33	

Approval of New Agreement from Margate Police Department for Special Duty Detail

Officer Guarino gave an overview of the services provided under the proposed agreement for special duty detail.

ACTION:	Approve agreement with Margate Police Department for special duty detail
RESULT:	Agreement with Margate Police Department approved subject to review by district counsel
MOVER:	Tina Hagen
SECONDER:	John Hall
AYES:	All in favor
Tape time: 25:43	

Discussion of Permit Application for 6483 Ocean Drive

Discussion on encroachments into the lake maintenance easement to be placed on the October agenda. (The direction of the board was to do an inventory of all lake front homes for landscape encroachment.)

2. Audience Comments/Supervisors Responses

There being none, the next item followed.

3. Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

No one from the Engineering company was present since there were not any items requiring them. Mr. Baldis gave a follow-up report on an item from the last meeting dealing with a request from a contractor working for the City of Margate, and indicated that the dewatering is happening on the south side of the property and does not affect Coral Bay.

C. Treasurer

1) Approval of Check Run Summary

2) Combined Balance Sheet, Statement of Revenues and Expenditures

ACTION:	Approve check run summary
RESULT:	Check run summary approved
MOVER:	Tina Hagen
SECONDER:	Dan Dean
AYES:	All in favor
Tape time: 1:09:27	

A copy of the combined balance sheet was enclosed.

D. Field Manager

1) Monthly Report

2) Coral Bay Fall Schedule

3) Consideration of Proposals for Repairs or Replacement of Lights on Tennis Courts

ACTION:	Consider proposal for repair or replacement of lights on tennis courts
RESULT:	District counsel was authorized to prepare a small projects agreement with Green Light Energy Systems in the amount of $12,600 for new tennis court lighting fixtures.
MOVER:	Dan Dean
SECONDER:	Tina Hagen
AYES:	All in favor
Tape time: 1:21:16	

4) Consideration of Proposals for Picnic Tables at Peninsula Park
This item tabled until the October meeting.

5) Reports from Diamond Dolphin Aquatic, Inc.
6) Gate Reports
A copy of the monthly report, gate incident damages report and reports from Diamond Dolphin Aquatic, Inc. are included in the package.

E. Manager – Approval of the Minutes of the August 11, 2016 Meeting

ACTION:	Approve minutes of August 11, 2016 meeting
RESULT:	August 11, 2016 meeting minutes approved
MOVER:	Tina Hagen
SECONDER:	Dan Dean

AYES:	All in favor
Tape time: 1:42:47	

4. New Business

A. Consideration of Engagement letter with Grau & Associates to Perform the Fiscal Year 2016 Audit

ACTION:	Approve engagement letter with Grau & Associates
RESULT:	Use of Grau & Associates to perform the Fiscal Year 2016 audit, consistent with their engagement letter was approved
MOVER:	Dan Dean
SECONDER:	Tina Hagen
AYES:	All in favor
Tape time: 1:43:16	

B. Discussion of Permit Application for 6483 Ocean Drive

This item taken up earlier in the meeting.

C. Discussion of Dock Fence Incident and Direction

A copy of the backup material for this item was included in the agenda package. (No direction given at this time.)

5. Old Business

A. Lighting Plan Update

Mr. Baldis: Mr. Daniels of Brilliant Lighting is asking for $3,600 to put up a display of light fixtures and $1,200 for labor. That is not what is in his contract.

Mr. Spavento: He should be able to do a mock-up for demonstration purposes as outlined in the contract.

B. Approval of New Agreement from Margate Police Department for Special Duty Detail

This item taken up earlier in the meeting.

C. Consideration of Renewal Quote from the Florida Municipal Insurance Trust

This item taken up earlier in the meeting.

The meeting adjourned at 8:54 p.m.

_____ _____

Secretary/Assistant Secretary Chairman/Vice Chairman

Coral Bay Community Development District

5385 N. Nob Hill Road
Sunrise, FL 33351

Phone: 954-721-8681
Fax: 954-721-9220

September 22, 2016

Ms. Gracia Szczech,
Regional Administrator, FEMA Region IV
3003 Chamblee Tucker Road
Atlanta, GA 30341

Re: Commitment to Obtain and Maintain Insurance
FEMA Disaster numbers DR-1539, 1545, 1551, 1561, 1595, 1602 & 1609

Dear Ms. Szczech,

Coral Bay Community Development District received funding under FEMA's Public Assistance (PA) grant program for one or more facilities damaged by one or more of the federally declared disaster(s) listed above. This letter, submitted in relation to the U.S. Department of Homeland Security (DHS) Office of the Inspector General (OIG) Audit #OIG-15-19, documents our commitment to comply with FEMA's grant requirements for insuring our building, contents and/or other subject property.

We recognize that we must obtain and maintain insurance to protect against future loss to any damaged facility/facilities and its contents as a condition of receiving PA grant funding, as required by Section 311 of the Stafford Act as amended (42 U.S.C. § 5154), 44 C.F.R §§ 206.252-253, FEMA Recovery Policy FP 206-086-1. This condition also appears in the Disaster Funding Agreement(s) signed by us and on file with the State of Florida.

We have been provided a copy of Audit #OIG-15-19 by FEMA via email which states "If the State Insurance Commissioner certifies that the type and extent of insurance is not reasonably available, the Regional Director may waive the requirement in conformity with the certification." FEMA has notified us that the Regional Director has not received any requests for an insurance waiver for any of the Subgrantees designated in the 2004 and 2005 events in the State of Florida. For building, contents and/or other subject property that currently lack the required insurance coverage, we accordingly agree to procure insurance in an amount that is at least equal to the amount of damage that was eligible arising from these storm events.

We acknowledge that we have reviewed the above-referenced Recovery Policies and we understand that we must maintain insurance for the anticipated life of the building, contents and/or other subject property. We acknowledge that a failure to provide evidence of insurance coverage on the subject insurable items may result in future de-obligations of previously awarded funding. As a result, we further acknowledge that a failure to adhere to the "obtain and maintain" grant condition will result in our insurable items being ineligible for FEMA PA funding in any future major disaster.

Sincerely,

9/22/16

(Signature) (Date)

Coral Bay Community Development District
(Name of Subgrantee)

cc: FDEM

[Note: This template has been drafted for use solely in relation to DHS OIG Audit Report OIG-15-19-D and should not be used for any other purposes, including unrelated disasters.]

Julio Padilla

From: Sucher, Jennifer <Jennifer_Sucher@sheriff.org>
Sent: Monday, September 26, 2016 3:43 PM
To: Julio Padilla
Subject: permit Application
Attachments: 2016 Jan Permit Application.pdf; B S O Additional Information for Permit Application.doc; CREDIT CARD INFORMATION.docx

Good Afternoon,

Attached you will find the required permit application for Special Detail services with the Broward Sheriff's Office. As we discussed your request is outside of our direct service area and as such you will be required to provide correspondence between yourself and the City of Margate recognizing your request for services with us.

If you have any additional questions please feel free to contact the office Monday-Friday 8am -4:30pm and someone will be happy to assist you.

Best Regards,
Jennifer

Jennifer Sucher
Special Details - Manager
Broward Sheriff's Office
954-831-8199 (office)
954-797-0926 (fax)
954-635-7989 (cell)

Broward Sheriff's Office
Special Details
2601 West Broward Boulevard
Ft. Lauderdale, FL 33312
Phone No. (954) 831-8199
Fax No. (954) 797-0926

PERMIT NO. _____

PERMIT APPLICATION FOR SPECIAL DETAILS

ALL INFORMATION MUST BE TYPED OR PRINTED

Full Legal Name of Permittee: _____

Check One: ☐ Corporation, State of _____
☐ Partnership, State of _____
☐ Fictitious name registered to _____

Attach copy of Driver's License of individual, partner or corporate officer
Federal Employer Identification Number (corporation, partnership, fictitious name) or Social Security Number (of individual): _____

Mailing Address of Permittee: _____
_____
Telephone No. (____) _____
Facsimile No. (____) _____
E-Mail Address _____

Permittee will promptly notify BSO's Special Details Unit of any change to the above information.

Address Where Special Details will be performed: _____
_____
_____
Telephone No. (____) _____

Permanent (under $2000 month) ☐
Permanent (over $2000 month) ☐
Point of Service ☐
Entertainment ☐
Pre-Paid _____

Period of Employment: _____ Beginning Date _____ Ending Date

Hours to be Worked: _____ From _____ To

Number of Deputies Requested: _____

Type of Service Requested (i.e., security, traffic etc.): _____

Special or Motorized Detail Equipment Requested. Yes ☐ No ☐

If yes, check one: Motorcycle ☐ Boat ☐

TERMS AND CONDITIONS

SCOPE OF SERVICES

1. The Broward Sheriff's Office ("BSO") may contract for the employment of BSO deputies during their off-duty hours, for public or private security services (Special Details). BSO does not provide bodyguard services. No permit will be approved involving civil matters unless there is a signed court order stating a deputy needs to accompany an individual and it is outside the routine services offered through BSO civil enforcement division.

2. BSO is **NOT** obligated to provide Special Details. BSO reserves the right to refuse to issue permits to any individual, fictitious name, partnership or corporation for any reason. Although every reasonable effort will be made to fill your detail, there is no guarantee it will be filled. Please call prior to the detail date to confirm coverage.

3. Permittee may establish general rules regarding the duties to be performed by the deputy sheriff providing Special Details; however, the Permittee has no authority over the deputy sheriff. Permittee understands and agrees that while a deputy sheriff is performing Special Details, the deputy sheriff may be required to report to duty. Some instances where the deputy sheriff may be required to report to duty include responding to 9-1-1 calls and responding to hurricanes or natural disasters. In this event, the Special Detail Service will be cancelled for the duration of the emergency, and Permittee will only be charged for the actual number of hours worked plus any charges for specialized or motorized detail equipment. Permittee understands and agrees that BSO may or may not be able to provide Permittee with notice if the deputy sheriff is required to report to duty.

4. Permittee agrees to contact the Special Details Office in the event issues arise with respect to the deputy sheriff's performance of duties under this Permit. The Special Details Office is open 8:00 a.m. to 4:30 p.m. Monday through Friday. The telephone number is (954) 831-8199. The Special Details Office is closed on weekends and holidays. In an emergency situation, **Permittee may call the Supervisor of Special Details at: Cell number (954) 635-7989.**

5. BSO will attempt to accommodate requests for specialized or motorized detail equipment; however, Permittee understands and agrees that BSO may not be able to fulfill this request. In the event BSO does not fulfill a request for specialized or motorized detail equipment, BSO agrees not to assess the specialized or motorized detail equipment fee against Permittee.

6. Permit application cannot be changed or amended in any way, by Permittee, without express written consent of BSO. Permittee shall not assign or transfer this Permit, or the BSO provided services rendered under it, without express written consent of BSO.

CANCELLATION

7. In Order to cancel a Special Detail, Permittee must contact the Special Details Office during normal working hours and provide at least three (3) hours notice of the cancellation. The Special Details Office will attempt to contact the deputy sheriff to advise of the cancellation; however, if the Special Details Office can not contact the deputy sheriff and the deputy sheriff appears at the Special Detail or if less than three (3) hours notice during normal working hours was provided, then Permittee agrees to pay BSO for the three (3) hour minimum and any motorized vehicle charge.

COMPENSATION

8. The minimum charge for each Deputy Sheriff on any Special Detail will be for three (3) hours of service at the detail rate of $43.00 per hour. The minimum charge for each Community Service Aide will be three (3) hours of service at the detail rate of $25.00 per hour. If there are more than four (4) deputies, a Sergeant will be required at the rate of $46.00 per hour. In the event three (3) or more Sergeants are working, a Lieutenant will be required at the rate of $49.00 per hour.

9. Any establishment licensed to serve and or sell alcohol will be assessed an annual permit fee of $100.00 to be paid on or before the commencement of each calendar year. If a detail for an alcohol establishment commences within the calendar year, the annual permit fee of $100 will be assessed in total without proration. The minimum charges as set forth in paragraph eight (8) above shall apply to alcohol establishments, except that the hourly rates set forth in paragraph 8 shall increase to $52.00 per hour for Deputy Sheriffs, $55.00 for Sergeants and $58.00 for Lieutenants.

10. The number of deputies required for each venue will be determined by BSO.

11. Any compensation over and above the established quoted written rate is prohibited. Specialized or motorized detail units or equipment will incur additional charges:

    - marked vehicle-will incur a $10.00 fee per deputy for each detail service where a BSO marked unit is utilized to fulfill the request of the permittee; to include all traffic escort services.

    - boat--$12.00 per hour for fuel;

    BSO makes no guarantees that specialized or motorized detail equipment will be available. Although every effort will be made to fill your detail, there is no guarantee it will be filled. Please call prior to the detail date to confirm coverage.

12. A premium rate of $10.00 per hour per deputy sheriff and or community service aide will be applied to the usual detail rate for Special Details on the following holidays: Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day; Thanksgiving Day; Day after Thanksgiving Day, Christmas Eve; Christmas Day; New Year's Eve; New Year's Day.

13. All payments are due to Broward Sheriff's Office, P.O. Box 9507, Ft. Lauderdale, FL 33310 and in U.S. currency. A fee per Florida State Statute will be charged for any checks returned insufficient funds. Payment types and frequency are dependent on the category of the permit which are as follows:

    a. Permanent Details (under $2,000.00 monthly) – Billed monthly, to pay monthly.
    b. Permanent Details (over $2,000.00 monthly) – Billed Bi-weekly, to pay bi-monthly.
    c. Point of Service/One Time Details - Payment in advance or given to the deputy on the day of service, before the service commences.
    d. Entertainment Details – Payment is required prior to the event.
    e. Weekend Call Out Details – In Emergency situations payment may be made at the time of service, at the discretion of the Sheriff's Office.

    *Bi-Monthly is defined as the 1st and 15th of each month.

14. Permittee will be responsible for the payment of all fees associated with Permittee's detail request. It will be the permittee's responsibility to ensure that the billed amount on the provided voucher is correct.

SPECIAL EVENTS

15. Any event that is expected to require more than 10 deputies and/or has an expected guest / participant count of 75 or more people shall require a special review and written approval by the BSO Administrative Point of Contact and the Special Detail Manager.

    a. Any Special Detail that is reviewed and classified as a Special Event will be charged an Administrative fee of $40 per/hr. not to exceed more than four (4) hours. The Permittee will be responsible for communicating with BSO to ensure all requirements and permitting is satisfied prior to final approval.

    b. Community Service Aides can be authorized to work non-security, traffic related details at the CSA rate of $25.00 per/hr.

    c. The Permittee will be required to provide proof of Special Event Permitting from all affected jurisdictions (cities), parks, and private venues before final approval will be granted.

TERMINATION

16. If the Permittee is requesting BSO Special Detail Services on an ongoing basis beyond one event, then This Permit will be a month to month agreement, which shall automatically renew monthly until such time as either party terminates it or on an annual basis. Permittee agrees to complete a new Permit Application annually to continue the Special Detail Services, if requested by BSO. Either party may terminate this permit by providing the other party with written notice. However, all unpaid fees and charges for services already performed by BSO shall still be due and payable to the Permittee after said termination. Under no circumstances is BSO obligated to render services under this agreement if the Permittee has failed to timely pay for past rendered services.

INDEMNIFICATION

17. Permittee agrees to indemnify and hold harmless the Sheriff, BSO, its employees, and agents against any and all liability, costs, expenses, attorney's fees, or damages arising from any claim, demand, cause of action, or lawsuit resulting or arising from, either directly or indirectly, services provided under this Permit and Permit Application.

AMENDMENTS

18. The parties agree that BSO may amend the terms and conditions of this agreement and Permit by providing Permittee with thirty (30) days written notice of the changed terms.

ATTORNEY'S FEES

19. In the event BSO has to take legal action to enforce this Permit Application, Permittee agrees to pay BSO's costs and attorney's fees, including the costs of any appeal.

I HAVE READ, UNDERSTAND, AND AGREE TO THE ABOVE TERMS AND CONDITIONS. I AM AUTHORIZED TO SIGN ON BEHALF OF THE ENTITY LISTED BELOW.

Legal name of entity:_____

By (signature):_____

Print Name and title of person signing: _____

Date Signed: _____

TO BE COMPLETED BY SPECIAL DETAILS OFFICE

After reviewing this request, it is recommended that this permit Application be:

_____ _____
Approved: Special Detail Manager Date

_____ _____
Disapproved Date

SPECIAL EVENT

_____ _____
Administrative Point of Contact-Supervisor Date

Additional Information for Permit Application

Description of duties you want the deputies to perform:

_____

_____

_____

_____

Name and Phone No. of Emergency Contact Person:

_____

Is there anyone on the property to sign off on the invoice. Please provide us with a name:

_____

Is there a place the deputy can leave a copy of the invoice. Please give us the address:

_____

Types of problems you are experiencing:

_____

_____

_____

_____

REMEMBER ALL DETAIL CHANGES MUST GO THROUGH THE DETAIL OFFICE i.e. Canceling a detail, Changing scheduled times and dates. All changes must be made in writing and faxed to us at (954) 797-0926.
Although every effort will be made to fill your detail there are no guarantees, please call prior to the day of your detail to make sure it has been covered.
Payment is due prior to your event with a check made payable: Broward Sheriff's Office

CREDIT CARD INFORMATION

*Required Fields – There is a non-refundable processing fee for all credit card transactions.

*Name of Permittee First:

Name of Permittee Middle:

*Name of Permittee Last:

Business Name:

Permit #:

*Start Date: (mm/dd/yyyy)

End Date: (mm/dd/yyyy)

*Phone #:

*Federal ID/Driver's License #:

Credit Card Information

*First Name:

*Last Name

*Billing Address:

*City:

*State:

*Zip

Phone Number:

*Credit/Debit Card:

*Expiration Date:

*Card Security Numbers:

☐ I have read and agree to the Terms of Service attached.

☐ Yes, I would like to receive an email confirmation.

E-mail Address:
Signature:

Terms of Service

Understanding and agreeing to these Terms of Service is necessary for You to use GovPayNet to make a payment. Please read them carefully. When You attempt a payment through GovPayNet, this means that You agree to these Terms in their entirety and that they are a valid and enforceable agreement between You and GovPayNet.

1. Definitions.

"Account" means the source of funds that relate to Your Transaction, whether an advance of credit, a deduction from funds on deposit, or a reduction of pre-paid funds accessed through a Card.

"Agency" or "Agencies" means the government department, division, entity, office, or other official body or organization to which You are attempting to make a payment that has entered into a contract with GovPayNet for the processing of Transactions.

"Card" means a credit, debit, or pre-paid debit card issued by Visa®, MasterCard®, American Express®, or Discover®, as indicated by that association's logo on the front of the card.

"Claim" means a formal challenge You file with Your Card Issuer regarding a payment made through GovPayNet which You believe is an Unauthorized Transaction.

"GovPayNet," "Our," "Us," or "We" means Government Payment Service, Inc., a Delaware corporation headquartered at 7102 Lakeview Parkway West Drive, Indianapolis, Indiana 46268 doing business under the name "GovPayNet" and any of its parents, subsidiaries or affiliates.

"GovPayNet Payment Network" means a group of Agencies assembled by and contracted with GovPayNet for the purpose of accepting payments made by Card through the Service.

"Holidays" means New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day (Fourth of July), Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day - all days on which U.S. banks are closed.

"Issuer" means a bank, thrift, credit union, or other financial institution or organization that provided or sold to You Your Card. The Issuer's name will typically appear on the back of Your Card with contact information such as a phone number or web site.

"Service" means the methods GovPayNet uses to obtain an authorization to process a charge to or debit the funds in Your Account for the purpose of funding Your payment to an Agency. GOVPAYNET DOES NOT PROVIDE LEGAL ADVICE AND THE SERVICE IS NOT A SUBSTITUTE FOR CONSULTING AN ATTORNEY.

"Service Fees" means those amounts You will be charged for making a payment through GovPayNet as disclosed to You through Our payment web site when You attempt to make Your payment.

"Terms" means these Terms of Service.

"Transaction" means a payment made or attempted with Your Card through the Service to an Agency.

"Unauthorized Transaction" means a Transaction using Your Card through GovPayNet which You believe was in error, was fraudulent or was otherwise made without Your permission.

"You," "Your," or "Yourself" means the individual who is attempting to complete a Transaction using a Card through the GovPayNet Payment Network.

2. You represent that You have the legal ability to accept these Terms.

By initiating a Transaction You represent and warrant that You are either an adult at least 18 years of age, an emancipated minor, or legally acting within Your authority as an agent, contractor, employee, officer or director of an entity or organization. As such, We are relying on the fact that You are legally competent and able to contract and understand and agree, and do agree that these Terms constitute a binding obligation upon You or the entity or organization You represent.

3. The Service is limited to enabling You to make a payment.

We offer a process that You have chosen to use to make a payment to another entity, typically an Agency or a third-party that GovPayNet is assisting to serve an Agency. We provide additional support such as toll-free telephone and email access to customer service representatives to assist with questions or Claims. For transactions relating to depositing funds for the benefit of inmates in a corrections facility or an alternative facility, GovPayNet may impose limits on payment amounts and frequency in addition to any imposed by the facility itself. **ONCE YOU AUTHORIZE A DEPOSIT TO AN INMATE'S ACCOUNT, IT CANNOT BE REFUNDED.**

4. You should contact GovPayNet if You have questions about Your payment.

We will attempt to answer Your questions about Your payment, such as the amount, date, Agency to which it was directed, and payment type based on system records available to us. Our toll-free telephone number and email address for payment inquiries are on Our web site. GovPayNet will not, however, answer questions about the underlying obligation such how Your taxes, fees, fines, or other obligations were calculated, how an Agency may apply Your payment or, if You are making a bail payment, how bail is determined or applied in any defendant's case. **GOVPAYNET DOES NOT PROVIDE LEGAL ADVICE AND IS NOT A SUBSTITUTE FOR CONSULTING AN ATTORNEY.**

5. We respect Your privacy.

Protecting Your privacy is of great importance to us. Our Privacy Policy is available for Your review. If You have any concerns, please review this policy before attempting Your Transaction.

6. GovPayNet may use various methods to confirm Your identity.

Card fraud is an unfortunate but real concern, and GovPayNet will take steps to prevent Card fraud, principally by confirming the identity of individuals using the Service or limiting Transactions that appear to increase the risk or be the result of Card fraud. If we have reason to believe You are not authorized to use the Card You present we will not authorize Your transaction. This is part of Our effort to ensure that individuals using the Service are authorized to use the Card they have presented to Us for acceptance.

7. We will process Your payment to the Agency only if Your Card Issuer authorizes Us to do so.

GovPayNet accepts and processes cards bearing the Visa®, MasterCard®, American Express®, and Discover®, brands only. We will not attempt to obtain authorization for a Transaction involving any other type of Card.

8. Our web site describes in detail the Service Fees for making each payment.

You have the opportunity to cancel any Transaction before making payment and becoming responsible for Service Fees, which will be charged to Your Account. Service Fees are non-refundable

9. The Agency will determine how to apply Your payment, not GovPayNet.

GovPayNet is obligated by Our contract with the Agency to transmit funds as the Agency has directed for all Transactions involving that Agency. Once funds have passed to the Agency from GovPayNet, the Agency is solely responsible for how those funds are applied or any refunds. If You disagree with how Your payment was applied by the Agency please contact the Agency not GovPayNet. If You are making a bail payment for Yourself or another person, the cash You post is guaranteeing that the defendant will appear on the scheduled court date. State law determines how bail payments are applied to a defendant's various obligations, and how the funds are distributed or forfeited depending on whether the defendant appears in court. **FOR FURTHER INFORMATION ON STATE BAIL POLICIES CONTACT THE AGENCY TO WHICH YOU ARE MAKING THE BAIL PAYMENT OR AN ATTORNEY.**

10. If You believe a payment made through GovPayNet using Your Card is an Unauthorized Transaction, You should contact Your Card Issuer.

If You believe a payment is an Unauthorized Transaction, You should contact Your Card Issuer first, not GovPayNet, through the contact method and information that appears on Your Card, such as a toll-free telephone number, web site or email address and discuss with the Issuer any possible Claim You may have. If You file a Claim with Your Card Issuer about a suspected Unauthorized Transaction, the Claim will then be referred to GovPayNet. GovPayNet reviews Claims during Our business hours, which are from 8:00 AM to 5:00 PM, Eastern Time Zone Monday through Friday, Holidays excluded. GovPayNet will not accept liability for Claims more than one year after the Transaction to which the Claim relates. Some Issuers may have specific rules or requirements about Your Transaction depending on the type of payment You make, such as applying a cash advance fee or different interest rate to a bail payment. Also, some Cards provided to employees for purchases and expenses may prohibit certain types of payments such as bail, fines, and court costs. Issuer and employer policies are out of GovPayNet's

control. Please refer to documents made available to You with Your Card or the Issuer's web site for more information.

11. GOVPAYNET'S LIABILITY TO YOU IS LIMITED.

OUR SOLE OBLIGATION TO YOU IS TO MAKE PAYMENTS TO AGENCIES YOU HAVE IDENTIFIED TO US THROUGH YOUR USE OF THE SERVICE IN THE AMOUNTS THAT GOVPAYNET HAS BEEN INFORMED BY YOUR CARD'S ISSUER HAVE BEEN AUTHORIZED. THE GOVPAYNET PAYMENT NETWORK, TOGHETHER WITH ANY INCIDENTAL GOODS AND RELATED SERVICES ARE PROVIDED ON AN AS-IS, AS-AVAILABLE BASIS. GOVPAYNET MAKES NO WARRANTIES THAT ALL OR ANY PART OF THE SERVICE WILL BE ERROR FREE OR UNINTERRUPTED AND DISCLAIMS ALL OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES REGARDING QUALITY, SUITABILITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. GOVPAYNET SHALL NOT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES YOU BELIEVE YOU HAVE SUFFERED OR INCURRED AS A RESULT OF GOVPAYNET PROVIDING THE SERVICE UNDER THIS AGREEMENT.

12. GovPayNet needs accurate information to process Your payment.

You are responsible for giving Us accurate information so We can process Your payment. Our website provides various ways to help You confirm the information You need to provide to Us about Your payment and the Agency. Agency staff may also assist You.

13. The timing of the actual transfer of Your funds to the Agency may vary.

It is up to the Agency to specify in its contract with Us the manner in which funds are deposited through the Service. Typically, deposits take place in a two-business day electronic settlement cycle although some Agencies may choose to receive funds by mailed check. Deposits we make or checks we send to an Agency are typically "in bulk" and cover all Transactions made during a daily payment processing cycle. Weekends and Holidays also affect the timing of GovPayNet deposits to an Agency.

14. We expect Your payment to comply with the law.

Our business is designed to help You make payments to a government Agency. We expect Your use of the GovPayNet Payment Network will be lawful. We have the right to bar You from using the Service if You violate these Terms or any law, regulation or rule in making Your payment, provide false information in connection with Your payment, or refuse to cooperate in any investigation into any Claim. **FRAUDULENT CARD USE IS A CRIMINAL OFFENSE PUNISHABLE BY LAW.**

15. Other Terms apply generally to the Service.

15.1 Assignment.

These Terms and any rights granted and obligations you accept hereunder are personal to You and You may not transfer or assign them to anyone else.

15.2 Complete Agreement.

These Terms, along with Our Privacy Policy forms the entire understanding between You and GovPayNet regarding Your use of the Service. GovPayNet may amend these Terms at any time and without notice by posting an updated version on Our web site. If a court holds any of these Terms to be invalid or unenforceable any Term or part of a Term that was not held to be invalid or unenforceable will still apply and will be enforced.

15.3 Applicable Law and Jurisdiction. You agree that:

•The Service GovPayNet provides is solely based in and reliant upon human and technical resources that are within the State of Indiana.

•The GovPayNet website is a passive website requiring You to input accurate information and take other actions to complete a Transaction.

•Using GovPayNet does not result in personal jurisdiction for any purposes over GovPayNet outside of the State of Indiana.

•The laws of the State of Indiana, excluding the laws of conflict or choice of law, apply exclusively to the interpretation of these Terms.

•Any legal action You may take against GovPayNet may only be filed within a state or federal court of competent jurisdiction in the County of Marion, State of Indiana.

Julio Padilla

From: Robert Daniels <rdaniels@bellsouth.net>
Sent: Tuesday, September 20, 2016 4:38 PM
To: Julio Padilla
Cc: Dennis Baldis
Subject: RE: Coach Lights-Coral Bay CDD

Julio

I was NEVER told that they wanted the "coach lights" removed. Please let me know officially what the B.O.S. wants to do there. There was very little directive as to what lighting they wanted.

Robert

From: Julio Padilla [mailto:jpadilla@gmssf.com]
Sent: Tuesday, September 20, 2016 1:18 PM
To: Robert Daniels

Julio Padilla

From: Robert Daniels <rdaniels@bellsouth.net>
Sent: Sunday, September 18, 2016 7:45 AM
To: Julio Padilla
Cc: Dennis Baldis; Rich Hans
Subject: Re: Lighting Demonstration with specified equipment

Julio
Per our agreement this specified equipment is to be purchased by CBCDD. Labor will also need to hired. If you wish to see the specified system demonstrated to make a decision then this will need to occur.

I will not be available for the meeting as I will be flying Oct. 13 & 14 to China for a Conference.

Please let me know what the Board decides to do. Once that have appropriated the funds for the demonstration I will supervise the demonstration for an addition fee.

Sincerely

Robert Daniels

On Thursday, September 15, 2016 12:02 PM, Julio Padilla <jpadilla@gmssf.com> wrote:

Robert,
You are to notify the Board in the next October 13th Board meeting, before the one evening mock-up demonstration is performed.

Regards,

Julio Padilla, *Field Manager*
Governmental Management Services South FL, LCC- GMS -SF, LLC
5385 N. Nob Hill Road | Sunrise, FL 33351
direct 954-582-2873 | office: 954-721-8681 ext. 213 | mobile: 786-352-1110 | fax: 954-721-9202
email: jpadilla@gmssf.com | web: http://www.govmgtsvc.com

Board members should not "reply to all" in order to maintain compliance with the Sunshine Laws

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From: Robert Daniels [mailto:rdaniels@bellsouth.net]
Sent: Monday, September 12, 2016 5:12 PM
To: Julio Padilla <jpadilla@gmssf.com>
Subject: Lighting Demonstration with specified equipment

LIGHTING TEST DEMONSTRATION

PERIMETER SIDEWALK LIGHTING SYSTEM

CORAL BAY C.D.D., MARGATE, FL

Sept. 12, 2016

Given: One or two night demonstration walkway/ wall test in an open area without trees nearby. I would suggest choosing a spot on west end where the road is going north and south. If residents can be found in easterly adjacent properties who will allow use of electricity, that would be helpful.

Test #1 – Pole Lights at 60' on center (measure light on wall & walkway)

Test #2 – Pole Lights at 40' on center (measure light on wall & walkway)

Test #3 – Wall Packs at 10' on center (measure light on wall & walkway)

Test #4 – Wall Packs at 20' on center (measure light on wall & walkway)

Test #5 – Two-sided tree lighting 50w uplight one side & 30w uplight other side

<u>Equipment Needed:</u>

3 – 20' long x 3" diameter aluminum pole (for pole light head)

3 – Lithonia DSXO 35watt area lights

3 – Kenall 8 watt wall packs

6 – 1" x 1/8" "U" straps to fit over top of wall (for wall pack mounting)

6 – 50' long extension cords

3 - multi-head receptacles for extension cords

4" diameter, electric powered auger to drill 3' long diam. Holes (Rental)

1- 50w LED flood heads

1- 30w LED flood heads

Tape measure

Light Meter

Instructions

Auger Drill 3 holes x 3' deep; 3 holes at 60' apart & 2'-4'from edge of sidewalk in grassy swale area

Auger Drill two more holes that are 20' from center hole previously drilled at 2'-4' from edge of sidewalk

Verify these locations by calling "811" Sunshine No-Drill service to be sure there is no pipes or conduit directly underneath.

Mount DSXO head each of the 3 – 20' long light poles with extension cord connected to fixture head at 24" below the top of the pipe or 18' from the other end which will be buried..

Adjust heads after dark to have light evenly distributed on sidewalk

Measure light levels on the sidewalk

Measure light levels on peoples' face (approx. 5' above ground)

Make "U-Straps" to mount on Walk Packs, 2 per wall pack, total 6 straps

Place Wall Packs at 10' on center for one test measuring ground light, another facial light

Move walk packs to 20' centers and repeat measurements.

Take photos of all procedures

PURCHASE OF TEST EQUIPMENT

You may buy from Specialty Lighting & Bulbs, No. Miami Beach, 305-423-0017, Derek Hude, Owner

2 pcs	Kenall # 612EL-PP-MW-BL-40K-DV @ $260/ea	$520.00
1 pc	Kenall #9500 Tamperproof Screwdriver @ $5/ea	$5.00
3 pcs	Lithonia #DSXO-LED-20C-530-40K-T1S-MVOLT-RPA-DWHXD @ $525/ea	$1,575.00
6 pcs	"U-Straps" to properly hang wall packs and allow for adjustment in spacing	$600.00
3 pcs	3" diam x 20' long Schedule 40 6061-T6 aluminum pole	$500.00
Total for Test Fixtures		$3,200.00

LABOR FOR TEST DEMONSTRATION

2 Electricians 2 days (8 hours x 2 x 2 days) = 32 hours x $50/ hour =	$1,600.00
1 Lighting Engineer – Organize, Supervise & engineering of brackets 6 hours x $125/hour =	$750.00
Total for Test Labor	$2,350.00

TOTAL ESTIMATE FOR DEMONSTRATION TEST **$5,550.00**

Julio Padilla

From: Robert Daniels <rdaniels@bellsouth.net>
Sent: Monday, September 12, 2016 5:12 PM
To: Julio Padilla
Subject: Lighting Demonstration with specified equipment
Attachments: Pole Light above.JPG; Pole Light Position 1.JPG; Pole Light Position 2.JPG; Wall Light 1.JPG; Wall Light.JPG; LIGHTING TEST DEMONSTRATION.docx

Julio

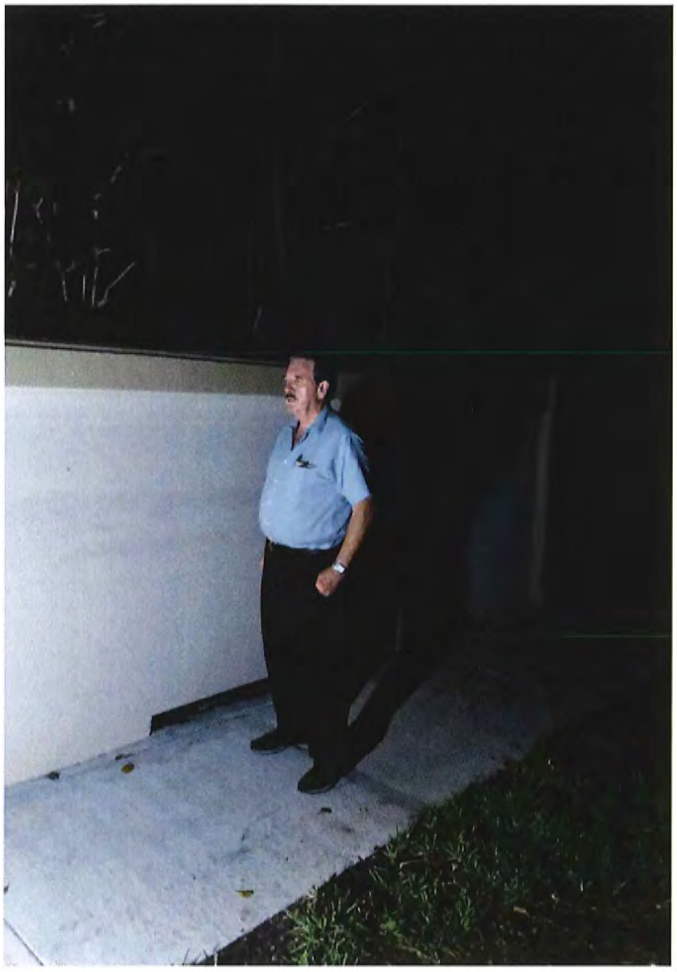
Sorry I have been late on this, but I wanted to make sure how this activity (Lighting Demonstration) reflects in our mutual Agreement. According to the main Agreement entitled "Lighting Design, Rev. 09-02-15", ARTICLE 2, Section 2.3

> 2.3 Consultant shall furnish all services, labor, equipment and materials necessary and as may be required in the performance of this Agreement and all work performed under this Agreement shall be done in a professional and timely manner. Consultant will produce temporary one evening mock-up demonstrations with his equipment. If District wishes to have a permanent mock-up demonstration with exact specified equipment, then the District will need to purchase the specified equipment and pay for installation of the same.

We went out testing lighting with a simulated pole light from the grassy area and a wall mounted light from the top of the wall. Both Tests were conducted in November of last year. That meets our obligation for testing. See attached images for results. We have outlined the required equipment and test procedures, plus equipment cost and estimated labor. We are charging a minimal fee for our time to assist in the execution of these activities. Please Present these items to the Board of Supervisors at this month's meeting.

Thank You

Robert Daniels
Brilliant Lighting Design



Julio Padilla

From: Robert Daniels <rdaniels@bellsouth.net>
Sent: Wednesday, September 14, 2016 2:19 PM
To: Julio Padilla
Subject: Notice of Insurance Renewal
Attachments: Commercial Insurance Renewall Notice.pdf; Daniels Commercial GL Renewal bill (w limits).pdf

Dear Julio

I am submitting this Renewal Notice and Invoice for Commercial Insurance required by CBCDD. I paid for last year's policy because I had two projects that required it. I normally have none. As a business consultant, I have very little exposure. Most of the policy is in regard to automobile liability and damages. I carry additional coverage for this with Geico. After working on this project for 11.5 months on something I anticipated 5-6 months, I am over budget for purchasing another policy.

I expect to be finished with my contract requirements within two weeks, in regards to submittal of final drawings, equipment specifications, installation specification and demonstration outline.

It is up to the Board of Supervisors to have the demonstration and make their decision. I will be happy to assist this activity for the small fee I have stated. At this point they need to make decisions. I have tried to work with the B.O.S. in a manner that they feel comfortable. However, I have put enough time into the project. They will need to decide which way they want to do the lighting. Then they will need to have a State of Florida licensed Electrical Engineer make a final drawing that will be submitted to the Margate Building Department. Once approved they will need to submit this to FP&L for their approval and then they can take bids and install the desired system.

If you or the B.O.S. have any questions or requirements please get back to me.

Sincerely

Robert Daniels
Brilliant Lighting Design
Miami, FL
305-751-7200

August 25, 2016

ROBERT DANIELS
750 NE 61 ST #201
MIAMI, FL 33137

Re: GENERAL LIABILITY

Dear Insured:

This is to remind you, that your GENERAL LIABILITY policy will expire on 09/29/2016 at 12:01am.

As always, this amount can be Pd in full, in 4 payments or a down and 10 installments. We now also have an option to bundle all the coverage and have a discount of up to 25% discount.
Example your general liability and workers comp or general liability and commercial auto or commercial auto and workers comp or all 3 workers comp, general liability and commercial auto. You can also divide all the payments into 12 annual installments with no interest.

It is very important you give us a call or stop by our office no later than 09/15/2016, so we can review your coverage and present insurance needs.

Even if you received a renewal offer from your present carrier with a premium, always check with our office. We represent over 30 companies and we might be able to better the offer you received.

If you have any questions or need any additional information, please do not hesitate to contact us...

Thank you

RAY GUELL

7229 Coral Way Miami, FL 33155 eguino.com (305) 266-1700 (305) 267-1197 FAX

A Quick & Easy Assurance Group

Insurance Professionals of South Florida

7229 Coral Way
Miami, FL 33155
(305) 662-7030
fax (305)267-1197

Renewal Invoice

Robert Daniels
Brilliant Lighting Design .
750 NE 61 St #201
Miami, FL 33137

September 13, 2016

Dear Mr. Daniels:

Enclosed please find the renewal quotation for **your commercial policy which is due to expire on 9-29-2016.**

It is important that we receive your payment and signed applications prior to the expiration date to make sure the rate does not increase and that you do not have a lapse in coverage

Should you have any other questions, please do not hesitate to give me a call.

General Liability Limits

2,000,000	General Aggregate
2,000,000	Products & Completed Operations Aggregate
1,000,000	Each Occurrence CHAPTER 64E-9 PUBLIC SWIMMING POOLS AND BATHING PLACES (www.floridahealth.gov)

1,000,000	Personal Injury and Advertising
2,000,000	Errors & Omissions – Aggregate
1,000,000	Errors & Omissions –Each Occurrence
100,000	Damage to Premises Rented
5,000	Medical payments
25,000	Sexual & Physical Abuse –Each claim
50,000	Sexual & Physical Abuse -Aggregate
NONE	Deductible

Total annual premium is $1596.00

Payment options available

We greatly appreciate your continued business and we look forward in continuing to serve your insurance needs.

Sincerely,

Ray Guell

www.insuranceprosflorida.com

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/27/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

A Quick & Easy Assurance Group,Inc.
7229 Coral Way
Miami FL 33155

CONTACT NAME: Ray Guell
PHONE (A/C, No, Ext): (305) 662-7030 FAX (A/C, No): (305) 267-1197
E-MAIL ADDRESS: rayguell@aol.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : SCOTTSDALE SURPLUS LINES INS CO	10672
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Robert Daniels dba Brilliant Lighting Designer
750 NE 61 St #201
Miami FL 33137

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:			CPS2562492	09/29/2016	09/29/2017	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Professional Liablity	$ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS HIRED AUTOS / NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Coral Bay Community Development District
5385 N. Nob Hill Road
Sunrise FL 33351

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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INSURER F :	

INSURED

Robert Daniels dba Brilliant Lighting Designer
750 NE 61 St #201
Miami FL 33137

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	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS HIRED AUTOS / NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
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Lighting Design and Consulting

CERTIFICATE HOLDER

Coral Bay Community Development District
3101 S Bay Dr
Margate FL 33063

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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